

NO : CBSE/931055/US-00317-2425/2024-25/

Dated: 31/03/2024

The Manager,
ST DOMINIC CONVENT ENG MED SCH PALAKKAD KERALA
ST.DOMINIC CONVENT ENGLISH MEDIUM
SCHOOL,MANNARKKAD,PERIMABADARI PO
KERALA,PALAKKAD, 678762
(M: 04924-225546)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - US-00317-2425 DATED: 27/07/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

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| Affiliation No used as User ID for both OASIS and LOC/Registration System | 931055 |
| School No | 76032 |
| Affiliated for | Senior Secondary School Examination Class 1 to 12 |
| Category | Upgradation of Affiliation |
| Period of affiliation | 01.04.2024 to 31.03.2029 |
| Year and Month From which admission can be taken in Class-IX/XI | 1 April,2024 |
| Year and Month in which first batch of Class-X/XII will appear in board examinations | 1 April,2026 |

| Sl. No. | The school is directed to ensure that : |
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| 1 | The number of sections of Bal-Vatika shall be restricted to 12 (Four sections each in Bal Vatika I, II & III respectively) and total number of section of the school shall be restricted to 42 from class I to XII of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 36 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. |
| 2 | As per the water sample test report the coliform is detected in the water above desirable level. School shall make the provision of safe water for drinking immediately and submit the compliance within 03 months. |
| 3 | The CwSN Toilet developed by the school are specious and easy to access and with enough space to navigate inside but the required support bars (moveable |

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| | and fixed) as mandated is not provided. School shall install the handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per guidelines of the Board and norms of RPwD Act 2016 and ensure that the CwSN toilet under construction will be completed within 03 months and submit the compliance. |
| 4 | The chemical storage area in the chemistry lab is open. A separate room or cupboards within lab for consumables and non-consumables items in the lock and key mechanism is required. School shall provide the storage lock and key as per SoP issued for Labs by the Board within 03 months and submit the compliance. |
| 5 | The Physics lab is understocked and undersized. The workstation developed are not adequate and sufficient to conduct the practical of 40 students at a time. Few apparatus and equipment are placed on the tables as makeshift arrangement. Proper and adequate seating not seen. School shall setup the Physics lab in a big room and upgrade the lab as per SoP for labs issued by the Board within 03 months and submit the compliance. |
| 6 | Composite science lab is undersized and workstations developed are not adequate and sufficient to conduct the practical of 40 students at a time. School shall setup the lab in a big room and upgrade the lab as per SoP for labs issued by the Board within 03 months and submit the compliance. |
| 7 | The school shall ensure the mandatory training of its teachers with CoE, Thiruvananthapuram, within 3 months and submit the compliance. |

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE

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- only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
 9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)