



# MAR THOMA CENTRAL SCHOOL

Kottoor P.O, Kaviyoor – 689582  
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MTCS/01/2022/23

02-04-2022

Dear Parents/ Guardian,

Greetings from MTCS!

Kindly take note of the school schedule for the coming few months.

## 1. Distribution of Text Books & Exercise Books

Text Books, Exercise Books, Socks & Belt for 2022-23 session will be distributed to students in MTCS between 9:30am to 3pm on the following days.

LKG - IV	20-05-2022, Friday
V - VIII	21-05-2022, Saturday

## 2. School Uniform for 2022-23. All items are compulsory.

Boys	Girls
<ul style="list-style-type: none"><li>White short sleeved shirt with collar (LKG - Std X)</li><li>Navy Blue Shorts (LKG- Std IV)</li><li>Navy Blue Trousers (Std V-X)</li><li>Black Leather Shoes</li></ul> <p><b>Available from School</b></p> <ul style="list-style-type: none"><li>Belt with school emblem</li><li>Navy Blue socks with white lining on top</li><li>Sports / House T- Shirt</li></ul>	<ul style="list-style-type: none"><li>White short sleeved shirt with collar (LKG - Std X)</li><li>Navy Blue Pinafore (LKG - Std IV) with belt loop</li><li>Navy Blue Skirt (Std V - X) with belt loop</li><li>Navy Blue Vest Coat (Std VIII-X)</li><li>Black /Navy Blue shorts covering the thighs to be worn underneath (LKG - X) (<b>Compulsory</b>)</li><li>Black leather shoes</li></ul> <p><b>Available from School</b></p> <ul style="list-style-type: none"><li>Belt with school emblem</li><li>Navy Blue knee high socks with white lining on top(<b>Compulsory</b>)</li><li>Sports / House T- Shirt</li></ul>

## 3. Application for Transfer Certificate for 2021-22

Application for Transfer Certificate should reach the school office **on or before Friday 8<sup>th</sup> April 2022**. Please note that a student applying for Transfer Certificate **after 8<sup>th</sup> April 2022** will have to **pay the first term fee** and if he/ she is applying **after 1<sup>st</sup> June 2022** will have to pay the **whole year's fees**.

## 4. Fees Details

First Term Fee payable for the classes & bus fare for the academic year 2022-23 will be put up on the School Notice Board on **20<sup>th</sup> April 2022**.

Separate Challan is to be used for payment of School and Bus fee.

Mode of payment using challan **at branches** will be **cash**. School fees can be paid online

through the school website [www.mtcs.in](http://www.mtcs.in) using Debit/Credit Card and Net Banking of all banks. **Cheques / NEFT/RTGS/IMPS/ Google Pay** will **not** be accepted for payment of Term fees. Please log in only after **22<sup>nd</sup> April 2022**.

Last date to pay **school fee & bus fee** without fine is **Saturday, 18<sup>th</sup> June 2022** and for **bus fee** is on **Monday, 30<sup>th</sup> May 2022**. For any clarification(s) regarding fee payment, contact school accounts office at **0469- 2690100**.

Students who are availing school bus should inform the school office the exact boarding point when you come to collect the text books.

#### 5. Re-Opening

- The academic year 2022-23 for **LKG to Std VIII** will begin at **9 am on Wednesday, 1<sup>st</sup> June 2022**.
- **Boarders** should report to their respective hostels **before 6.00 pm on Tuesday, 31<sup>st</sup> May 2022**.
- Classes for **Std IX & X** will resume after the summer break on **Tuesday, 3<sup>rd</sup> May 2022**.

#### 6. Transportation

Students seeking transportation facility must fill out the Google Form which will be circulated later.

7. **Based on the feedback received from teachers, please help and encourage your child to practice and work on difficult subjects during the vacation. This will enable your child to start the new academic year on a more confident note.**

Wishing you all a delightful summer vacation. May the good Lord bless you & your family.

Thanks and regards

  
PRINCIPAL

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