



KALLIVAYALIL PAPPAN
MEMORIAL PUBLIC SCHOOL

Students' Handbook

2025 - 2026



KALLIVAYALIL PAPPAN
MEMORIAL PUBLIC SCHOOL

Affiliated to C.B.S.E. Reg. No: 930617

35th Mile, Mundakayam East P.O. Idukki Dist. 686513
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BIO DATA

(TO BE FILLED IN BY PARENT OR GUARDIAN)

Name of the Student..... Admn No.....

Class Section Roll No.....

Name of the Parent or Guardian :

Relation with the student :

Designation of Father :

Designation of Mother :

Address :

.....

.....

Office Address :

.....

School Bus Boarding Point :

Name & Specimen signature:

Father :

Mother :

Guardian :

Phone :	Residence	Office / Work
Father :
Mother :
Guardian :
Name of brothers/sisters studying in K.P.M.P.S.		STD
1.
2.



BIO DATA

(TO BE FILLED IN BY PARENT OR GUARDIAN)

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Father :

Mother :

Guardian :

Phone :	Residence	Office / Work
Father :
Mother :
Guardian :
Name of brothers/sisters studying in K.P.M.P.S.		STD
1.
2.
	

PRAYERS

Lead kindly light

Lead kindly light, amid the encircling gloom,
Lead Thou me on!
The night is dark and I am far from home,
Lead Thou me on.
Keep Thou my feet; I do not ask to see
The distant scene; one step enough for me
So long Thy power hath blessed me
Sure it still will lead me on.

The Lord's Prayer

Our Father in heaven,
Holy be your name,
Your Kingdom come,
Your will be done on earth, as in Heaven.
Give us today our daily bread,
Forgive us our sins,
As we forgive those who sin against us,
Do not bring us to the test,
But deliver us from evil. Amen.

Prayer Before Class

“Oh! God, who is truth and the origin of all knowledge, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our wills towards what is right. Always lead us through the path of truth”.

Oh! God, We worship you with our heart and soul. We thank you for the blessings showered on our Rev. Fathers, parents, teachers and friends. We pray to you to make us happy and healthy. Bless our nation and its rulers. Give us wisdom to study well and concentrate in our lessons. We beseech you for your blessing. Amen.

Prayer After Class

“Oh! God, Infinite wisdom and the source of all knowledge grant that we may remember what we have learned. Forgive us our shortcomings and give us the courage to follow the path of truth”.



THE ANGELUS

*The Angel of the Lord / declared unto Mary,
And she conceived / of the Holy Spirit.*

**Hail Mary / full of grace / the Lord is with you /
blessed are you among women, and blessed is the
fruit of / your womb Jesus.**

*Holy Mary / Mother of God / pray for us sinners /
now / and at the hour of our death. Amen.*

Behold / the handmaid of the Lord, /

Be it done unto me / according to thy word /

**Hail Mary/ full of grace / the Lord is with you /
blessed are you among women, / and blessed is the
fruit of / your womb Jesus.**

*Holy Mary / Mother of God / pray for us sinners / now
/ and at the hour of our death. Amen.*

And the word was made flesh, /And dwelt among us.

**Hail Mary / full of grace / the Lord is with you /
blessed are you among women, / and blessed is the
fruit of/ your womb Jesus.**



**Holy Mary/ Mother of God / pray for us
sinners / now / and at the hour of our death.
Amen.**

**Pray for us,
O Holy mother of God / that we may be made
worthy / of the promises of Christ.**

LET US PRAY

*Pour forth / we beseech you, / O Lord / your grace
into our hearts / that we to whom / the incarnation
of Christ, your son / was made known / by the
message of an Angel / may by His passion and
cross / be brought/ to the Glory of His resurrection /
through the same Christ / our Lord. Amen.*

*Glory be to the Father / and to the Son / and to the
Holy Spirit. (3).*

*As it was in the beginning / is now / and ever shall
be / world without end. (3)*

Amen.(3)



SCHOOL ANTHEM

Majestic mountains and enchanting valleys
Whispering willows and chattering streams
Meeting together in one heart and mind
We are the Nation's grandeur and pride.

Chorus:

*All the horizons echo the music
DE PAUL Public School sings forever more
Glorious and victorious ever.
Forming the leaders for future near.*

Growing in wisdom and values immortal
Love and compassion for everyone dear
Patience and never to give in to fear.
We are the Nation's grandeur and pride.

Chorus:

*God Bless our school and our nation
DE PAUL Public school sings forever more
Glorious and victorious ever
Forming the leaders for future near.*



PLEDGE

India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people I pledge my devotion. In their well being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he

Bharatha bhagya-vidhata,

Punjab, Sindhu, Gujarath, Maratta

Dravida Utkala Banga

Vindhya Himachala, Yamuna Ganga

Uchala Jaladhi Tharanga

Thava Subha name jage

Thava Subha asisha mamge

Gahe tava jaya gadha

Jana gana mangala -dayaka Jayahae

Bharatha bhagya vidhata

Jaya he, Jaya he ,Jaya he,

Jaya Jaya Jaya Jaya he



KALLIVAYALIL PAPPAN MEMORIAL PUBLIC SCHOOL

Sri. Chacko Abraham Kallivayalil (Pappan) could be an inspiration to all students. His own limited education due to lack of opportunities in his time, was one of his deep regrets. However, he embodies many qualities of an all-rounded educated person, a visionary, a lover of nature and a man of innovative ideas. His active involvement with people and the community at large has been admirable. He understood the importance of education well and its impact to transform lives. His tremendous faith in God was his strength and success as an individual. His motto was 'Never to give up'.

KPM Public School is dedicated to the memory of Sri. Chacko A. Kallivayalil and the values that he has upheld. It is a non-residential, co-educational institution which follows the CBSE Syllabus.

The School is located at a peaceful environment at 35th mile, about one kilometer from Mundakayam. Michael A Kallivayalil, son of Sri. Pappan Kallivayalil, is the founder manager.

On April 1st 2019, Mr. Michael A Kallivayalil entrusted the KPM Public school with the Vincentian Congregation.

“LET ALL THINGS BE DONE WITH CHARITY”

St. Vincent De Paul, our heavenly patron succeeded in giving concrete expression to merciful love of the God. He became the inspiring presence of his times that awakened the conscience of humanity. He left indelible mass of human values on the history of 17th century. St. John Paul II called him 'a man of action and prayer, a man of persuasion and imagination, a man of leadership and



humble service and a man of yesterday and today.’ He founded and promoted massive charitable organizations and for the first time encouraged women to actively participate in the process of social activities.

AIM

The aim of the school is the overall development of the child-physical, intellectual and spiritual. The institution is driven to mold children to live as good people of this society. We strongly believe that the concept of education encompasses something more than learning from books. We strive to instill in the hearts of our students the importance of love, compassion and patience- the necessary qualities to cultivate and nurture to become successful individuals.

CURRICULUM

The School follows the curriculum and syllabi of the Central Board of Secondary Education, New Delhi. The students are prepared for both All India Secondary School Examination of the board (SSE) and All India Senior School Certificate Examination of the Board (SSCE). The Medium of instruction is English. Hindi and Malayalam are the additional languages.



ACADEMIC ACTIVITY

The academic year is from June to March. There will be three terms per year. All public holidays and Sundays are holidays for the school.

ADMISSION

Parents who seek admission for their children in the school shall register their names in the school office before February 28. Admission will be restricted to maintain a healthy student - teacher ratio.

Every year admission to Standard 1 will begin on May 1st onwards. Students who are promoted from UKG to Std 1 should come to the school with their parents and submit the application for admission to STD 1. For admission to Std 1, the child must have completed 5 years of age and a birth certificate issued by the Panchayat or Municipality is to be produced at the time of admission.

ISSUING OF T. C.

Parents who wish to get the T.C. of their children should submit an application in the prescribed form to the principal before the 1st week of April.



ABSENCE AND LEAVE

Leave note of absence should be entered on the concerned page of students' handbook. It has to be countersigned by the class teacher. Leave for any reason other than illness, requires prior sanction from the principal.

TO THE PARENTS

Parents who come to school for any matters such as fees, arrears, school bus discipline or administration of the school, please meet the principal only.

If you want to see your child or any teacher, please meet the Principal first. Parents are not allowed to go to the class room directly and talk to the teachers. All communication to the staff and the students should be through the Principal only.

Please be an active member of the P.T.A. your legitimate grievances may be brought to the attention of the school authorities, but avoid negative criticism.

CONVEYANCE

We offer school bus service. Transport fees has to be paid in advance. School bus does not wait for students who are late to arrive at the boarding points.

GENERAL INSTRUCTIONS

1. All the students must arrive at school regularly and on time.
2. Greet your teachers, elders and friends as per the day time.
3. Keep your uniform, books, yourself, class room and school premises neat and tidy.
4. All the students are expected to speak English in the school campus and in the school bus.



5. All pupils must bring the school diary to class daily.
6. Students are not allowed to bring costly ornaments, mobile phone or other electronic gadgets to the school.
7. Pupils should be simple and modest in their dress.
8. Pupils must be responsible for the safe custody of their own books and belongings. The school will not be responsible for their loss.
9. Student who are absent from the examination for any reason will not be re-examined.
10. Students will not be called to answer telephone calls during the class time.
11. Playing in class rooms or in corridors is strictly prohibited.
12. Students suffering from contagious diseases will not be allowed to sit in the class.
13. Permission from the Principal is necessary for leaving the school campus during school hours.
14. Parents should attend the open house meeting whenever it is convened.
15. Service of a counsellor will be available in the school.
16. Students are not allowed to buy eatables from street vendors or shops.
17. Students are not allowed to remain in the school campus after 4.30 p.m. without permission.
18. Students are expected to behave decently and disciplined at common places like playground, laboratory, library, toilet, bus, auditorium and in their class rooms.



19. Parents are allowed to meet the Principal on Monday and Friday afternoon only.
20. No student will be sent home, unless a duly authorised person comes to take him/her.
21. Students are not allowed to celebrate their birthday in the school with cakes, sweets or any such item.
22. Students are warned not to cause any damage to the school property .Any damage caused will have to be made good.

Declaration of the Parent

I have read all the rules and regulations of the School. I shall follow the instructions given by the authorities from time to time.

Name and Signature of the Parent



COURSES OFFERED (STD XI)

- Stream I - English, Physics, Chemistry, Biology,
Computer Science
- Stream II - English , Physics, Chemistry,
Mathematics , Biology



JUNE - 2025		
1	SUN	
2	MON	
3	TUE	
4	WED	
5	THU	World Environment Day
6	FRI	Bakrid
7	SAT	World food safety day
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THU	Anit- child labour day
13	FRI	
14	SAT	PTA General Body
15	SUN	
16	MON	
17	TUE	
18	WED	
19	THU	National reading day
20	FRI	
21	SAT	World Yoga Day
22	SUN	
23	MON	
24	TUE	
25	WED	
26	THU	International Day against drug abuse & illicit trafficking
27	FRI	
28	SAT	
29	SUN	
30	Mon	



JULY - 2025

1	TUE	
2	WED	
3	THU	St. Thomas Day
4	FRI	
5	SAT	
6	SUN	Muharam
7	MON	
8	TUE	
9	WED	
10	THU	
11	FRI	World Population Day
12	SAT	
13	SUN	
14	MON	P T 1
15	TUE	
16	WED	
17	THU	World Day for International Justice
18	FRI	
19	SAT	
20	SUN	World chess day
21	MON	
22	TUE	
23	WED	
24	THU	Karkidakavavu
25	FRI	Wall Magazine Competition (Inter House)
26	SAT	
27	SUN	
28	MON	
29	TUE	
30	WED	
31	THU	Talent Day

**AUGUST- 2025**

1	FRI	Talent Day
2	SAT	Open Forum
3	SUN	
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	
10	SUN	
11	MON	
12	TUE	
13	WED	
14	THU	
15	FRI	Independence day
16	SAT	
17	SUN	
18	MON	PT2
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	Ayyankali jayanthi
29	FRI	
30	SAT	
31	SUN	



SEPTEMBER- 2025		
1	MON	
2	TUE	
3	WED	
4	THU	1 st Onam
5	FRI	Thiruvonam, Teachers' day, Miladi- sherif (Nabidinam)
6	SAT	3 rd Onam
7	SUN	Sree Narayana Guru Jayanthi
8	MON	World Literacy Day
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	Open Forum
14	SUN	Sreekrishna Jayanthi
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	Science Exhibition
20	SAT	
21	SUN	Sree Narayana Guru Samadhi, World day of peace
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	Feast of St. Vincent De Paul (Our Heavenly Patron)
28	SUN	
29	MON	World heart day
30	TUE	



OCTOBER - 2025		
1	WED	Mahanavami
2	THU	Gandhi Jayanti, Vijayadasami
3	FRI	
4	SAT	
5	SUN	
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	
12	SUN	
13	MON	Half Yearly Examination
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	
20	MON	Deepavali
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THU	Sports Day
31	FRI	Sports Day

**NOVEMBER - 2025**

1	SAT	Open Forum
2	SUN	
3	MON	
4	TUE	
5	WED	
6	THU	
7	FRI	
8	SAT	
9	SUN	
10	MON	World science day
11	TUE	
12	WED	
13	THU	
14	FRI	Children's Day
15	SAT	
16	SUN	
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	Thanksgiving Day
28	FRI	
29	SAT	
30	SUN	

**DECEMBER - 2025**

1	MON	World Aids Day
2	TUE	
3	WED	
4	THU	Indian Navy Day .
5	FRI	
6	SAT	
7	SUN	Indian Armed Forces Flag Day .
8	MON	
9	TUE	
10	WED	Human Rights Day
11	THU	
12	FRI	
13	SAT	
14	SUN	
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	SUN	
22	MON	
23	TUE	
24	WED	
25	THU	Christmas
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
31	WED	

**JANUARY - 2026**

1	THU	Global Family Day
2	FRI	Mannam Jayanthi
3	SAT	
4	SUN	
5	MON	
6	TUE	
7	WED	
8	THU	
9	FRI	
10	SAT	
11	SUN	
12	MON	. PT3
13	TUE	
14	WED	Pongal
15	THU	
16	FRI	
17	SAT	
18	SUN	
19	MON	
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	
25	SUN	
26	MON	Republic Day
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	Open Forum

**FEBRUARY - 2026**

1	SUN	
2	MON	
3	TUE	
4	WED	World Cancer Day
5	THU	
6	FRI	
7	SAT	
8	SUN	National Kite Flying Day
9	MON	
10	TUE	World Pulses Day
11	WED	
12	THU	
13	FRI	
14	SAT	
15	SUN	
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	
23	MON	
24	TUE	
25	WED	
26	THU	Sivarathri
27	FRI	
28	SAT	National Science day



MARCH - 2026		
1	SUN	Zero Discrimination Day.
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	
15	SUN	
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	Eid ul Fiter
21	SAT	
22	SUN	
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	
29	SUN	
30	MON	
31	TUE	



LEAVE NOTE

Date	Reason for absence	No. of Days	Parent's Signature	Cl. Teacher's Signature



LEAVE NOTE

Date	Reason for absence	No. of Days	Parent's Signature	Cl. Teacher's Signature



LEAVE NOTE

Date	Reason for absence	No. of Days	Parent's Signature	Cl. Teacher's Signature



PRINCIPAL'S REMARKS

Date	Reason for absence	No. of Days	Parent's Signature	Cl. Teacher's Signature

**PRINCIPAL'S REMARKS**

Date	Reason for absence	No. of Days	Parent's Signature	Cl. Teacher's Signature



PRINCIPAL'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



PRINCIPAL'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



PRINCIPAL'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



PRINCIPAL'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



PARENT'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



PARENT'S REMARKS

Date	Remarks	Parent's Signature	Cl. Teacher's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



HOME WORK / COMMUNICATION

Date	Matter	Teacher's Signature	Parent's Signature



LATE ARRIVAL NOTE

Date	Reasons for Absence	Parent's Signature	Cl. Teacher's Signature



**REPORT OF ACHIEVEMENTS IN
CO-CURRICULAR ACTIVITIES 2024-25**

Section:.....

House:.....

Month & Year	Activities Participated	Prize/ Position	Remarks of House Director Class Teacher



**REPORT OF ACHIEVEMENTS IN
CO-CURRICULAR ACTIVITIES 2024-2025**

Section:..... House:.....

Month & Year	Activities Participated	Prize/ Position	Remarks of House Director Class Teacher



SCHOOL LIBRARY RECORD

Date	Author & Title of the Book	Book No.	Sign	Return



SCHOOL LIBRARY RECORD

Date	Author & Title of the Book	Book No.	Sign	Return

CLASS TIME TABLE

PERIOD		1	2	3		4	5	6	7						
		09.30 AM-10-10 AM	10.10 AM-10-50 AM	BREAK 10.50 AM - 11.00 AM		11.00 AM-11-40 AM	11.40 AM-12-20 PM	LUNCH BREAK 12.20 PM - 1.00 PM		01.00 PM-01-40PM	01.40 PM-02-20PM	BREAK 02.20 PM - 02.30 PM		02.30 PM-03-10 PM	
MON	SUBJECT														
	TEACHER														
TUE	SUBJECT														
	TEACHER														
WED	SUBJECT														
	TEACHER														
THUR	SUBJECT														
	TEACHER														
FRI	SUBJECT														
	TEACHER														
SAT	SUBJECT														
	TEACHER														



