

**FORM 2**

**OFFICE OF THE DEPUTY DIRECTOR OF  
EDUCATION THIRUVANANTHAPURAM**

**Gram:**

**Phone:0471-  
2472302**

To

The Manager,  
HOLY SPIRIT SCHOOL,  
POONKULAM

Sub:- Provisional Recognition Certificate for the School under sub-rule (5) of rule 15 of Right of Children to Free and Compulsory Education Rules 2010 for the purpose of section 18 of Right of Children to Free and Compulsory Education Act 2009.

Dear Sir/Madam,

With reference to your application dated 24-04-2024 and subsequent correspondence with the school/inspection in this regard, I convey the grant for provisional recognition to the HOLY SPIRIT SCHOOL, POONKULAM, VELLAYANI, THIRUVANANTHAPURAM- 695522 for Class I to Class X for a period of three years w.e.f 01/04/2024.

The above sanction is subject to fulfillment of following conditions:-

1. The School shall abide by the provisions of Right of Children to Free and

Compulsory Education Act, 2009 and the Right of Children to Free and Compulsory Education Rules, 2010.

2. The School shall admit in class I (or in pre-school class, as the case may be), to the extent of 25% of the strength of that class, children belonging to weaker section (10%) and disadvantaged group (15%) in the neighbourhood and provide free and compulsory elementary education till its completion.
3. For the children referred to in paragraph 2, the school shall be reimbursed in accordance with the provisions of sub-section (2) of section 12 of the Act. To receive such reimbursements the school shall maintain a separate bank account.
4. The Society / School Management shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.
5. The school shall not deny admission to any child for lack of proof of age and shall adhere to the provisions of section 15 of the Act. The School shall ensure that:
  5. i No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
  6. ii No child shall be subjected to physical punishment or mental harassment;
  7. iii No child is required to pass any Board examination till the completion of elementary education;
  8. iv Every child completing elementary education shall be awarded a certificate as laid down under rule 25.
  9. v Inclusion of students with disabilities/special needs as per provisions of the Act.
  10. vi The teachers are recruited with minimum qualifications as laid down under section 23(1) of the Act. Provided further that the existing teachers who, at the commencement of this Act do not possess minimum qualification shall acquire such minimum qualifications within a period of 5 years of commencement of the Act.
  11. vii The teachers perform their duties specified under section 24 (1) of the Act and under rule 21.
  12. viii The teachers shall not engage himself or herself in non

educational and private teaching activities.

6. The school shall follow the syllabus on the basis of curriculum laid down by State Government / educational authority.
7. The school shall maintain the standards and norms of the school as specified in section 19 of the Act and Rule 9. The facilities reported at the time of last inspection are as given under:-

- Area of school campus :4047 Sq.m
- Total built up area : 1438 Sq.m
- Area of play ground : 924 Sq.m
- No. of class rooms : 22
- Room for Headmaster-cum-

office-cum-Storeroom :  
Available

- Separate toilet for boys and

girls with water supply :  
Available

- Drinking water facility : Well and pipe line available.
- Kitchen for cooking Mid Day Meal: Not Available
- Barrier free Access: Available

Availability of Teaching Learning Material/games and sports equipments/Library/ Laboratory, Information and Communication Technology, Language Laboratory.

8. No unrecognized classes shall run within the premises of the school or outside in the same name of the school.
9. The school buildings or other structures or the grounds are used only for the purpose of education and skill development.
10. The school is run by a society registered under the societies Registration Act 1860 (21 of 1860), or a public trust or an educational agency constituted under any law for the time being in force;

11. The school is not run for profit to any individual, group or association of individuals or any other persons;
12. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the statement of Accounts should be sent to the Assistant Education Officer every year.
13. The school furnishes such reports and information as may be required by the Assistant Education Officer from time to time and complies with such instructions of the State Government to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;
14. The recognition Code Number allotted to your school is

DDETVM/4925/2024-B2. This may please be noted and quoted for any correspondence with this office.

15. Renewal of Registration of school is to, be ensured as applicable.
16. This certificate of recognition granted under the provisions of Right of Children to Free and Compulsory Education Act, 2009 relates to classes 1 to 8. The recognition granted under the provisions of KER or other orders in force will continue in respect of standards above class 8.
17. Other conditions as per Annexure attached.

Yours faithfully,

Signed by

Sheeja R

Date: 24-09-2024 08:56:26

ADMINISTRATIVE ASSISTANT

(Full Additional Charge of Deputy  
Director of Education)