

The Manager,  
HOLY SPIRIT PUB SCH PAYYANITHOTTAM KOTTAYAM KL  
PAYYANITHOTTAM, POONJAR SOUTH POST  
KERALA, KOTTAYAM, 686582  
(M: 04822-04822271301)

**SUBJECT: -Extension of General Affiliation up to Secondary Level.**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

|                                                                           |                                  |
|---------------------------------------------------------------------------|----------------------------------|
| Affiliation No used as User ID for both OASIS and LOC/Registration System | 930836                           |
| School No                                                                 | 75820                            |
| Affiliated for                                                            | Extension of General Affiliation |
| Category                                                                  | Extension of Affiliation         |
| Period of affiliation                                                     | 01.04.2024 to 31.03.2029         |

The above sanction is subject to fulfillment of following conditions:-

- The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
- The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, circulars, guidelines, instructions and other amendments issued from time to time by the Board.
- The School shall possess following valid mandatory documents at all times :
  - No Objection Certificate
  - Recognition Certificate
  - Land Certificate
  - Fire Safety Certificate
  - Building Safety Certificate
  - Certificate of Registration of Society/Trust/Company
  - Safe Drinking Water and Sanitary Condition Certificate
- The School shall also ensure the compliances with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS portal.
  - Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
  - Ramps at the entrance(s) as well as Ramps/lifts for CWSN, to access the upper floors of the school (in case of a multistoried school) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
  - Separate toilets for CWSN, boys and girls on every floor (in case of multistoried schools) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
  - Appropriate laboratory infrastructure for Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab) and for Senior Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab, Physics Lab, Chemistry Lab, Biology Lab.) (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  - Well stocked library with adequate reading area. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  - Well-developed indoor and outdoor sports facilities. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
  - Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023)

Failure to comply within the prescribed time may invite financial penalty @ 50,000/- per month until compliance is submitted and may debar the school from filling the registration and LOC of students' class IX to class XII, as the case may be.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Note :-

- The School is required to apply online for extension of affiliation before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
- The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
- The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

This is an electronically generated document. It does not need any signature. To verify the authenticity of the document, please visit (<http://www.saras.cbse.gov.in/saras/AffiliatedSchoolsReport>).

The President

Holy Spirit Public School Payyanithottam-  
Trust, Reg.No.121/IV/2017  
Poonjar South P.O., Kottayam Dt., PIN:686 582

Holy Spirit Public School Payyanithottam  
Affiliation No: 930836  
School code : 75820  
Email: [holyspiritpublicschool@gmail.com](mailto:holyspiritpublicschool@gmail.com)  
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