



Personal Data

Name

Std. Div. Roll No.

Gen. Reg.No. Date of Birth Aadhar No.....

Name : Father : Aadhar No.....

Mother : Aadhar No.....

OR Guardian : Aadhar No.....

Home Address

.....

Tel. No.

Office Address

.....

Tel. No.

Mode of Travel: School Bus / Private Bus/ Auto/ Taxi..... Blood Group:.....

Siblings: Name Class:

1)

2)

Signature of :

Father Mother Guardian



VISION

“Educating heart and mind”

- Promoting academic excellence
- Upholding the cultures and traditions of the students
- Advancing in Sports and Games

MISSION

We shall provide holistic and quality educational opportunities to the young entrusted to our care, who hail from a wide range of social, intellectual, economic, ethnic and religious backgrounds who possess a variety of talents and abilities. “We shall always place education side by side with instruction; the mind will not be cultivated at the expense of the heart.” With zeal, we shall strive to form informed and responsible citizens of the earthly society with heavenly values, and integrated morality. While, striving to form excellent persons through our mission of education, we shall try to blend gentleness with firmness, prudence and vigilance, which is the secret of successful education.”

THEME

“IGNITE THE SPARK”

(Imagine, Inspire, Innovate)

CHARACTERISTICS

Ignite the spark : Encouraging students to discover their passions and pursue them with enthusiasm.

Igniting students imagination, inspiring them to think creatively, and fostering innovation in their learning journey.

- It serves a diverse population.
- It finds ways of providing educational opportunities for the poor and disadvantaged, even at the cost of considerable sacrifice.
- It is a community as well as a family in its approach to education.
- It’s service includes helping students to get the best education possible.
- It selects and retains teachers with great care.
- It helps students become active and informed citizens and instills in accomplishment
- It provides an orderly learning environment with efficient and well maintained facilities.



OBJECTIVES

- To provide education geared to the promotion, advancement and sharing of knowledge for the development and upliftment of the entire humanity.
- To train the children, youth and adults to become good citizens of India, imbued with the zeal and spirit of service proclaimed by the values of the Gospel.
- To develop integrity, moral stamina and unselfish idealism in the students.
- Excellence in academic achievements.
- The School emphasizes overall development of heart and mind, setting high standards, strong motivation, effective discipline and an atmosphere of sharing and caring combined to foster excellence.
- While providing a stimulating and demanding education, Holy Cross School gives students a high level of individualized attention and personal sharing. This commitment is reinforced by participation in programmes like Academic, Cultural and Sports events.

FAMILY AND COMMUNITY

- Education is a partnership that exists between the family and the school. Holy Cross School recognizes the parents and family as primary educators and joins with to form a living community of shared vision.
- Holy Cross School helps students understand that each person is unique and valuable.
- Holy Cross School encourages family input and involvement in the ongoing education of their children. Recent research shows that such a partnership results in higher attendance rates and lower dropout rates.
- Holy Cross School strives to create a special bond among the students.

SCHOOL REGULATIONS

1. Admissions (I to IX)

Admission to the Std-I will be done after UKG for those students who have completed their studies successfully. Those students who study in other schools and seek admission at Holy Cross School, Aymanam, have to obtain registration form from the School Office.

- 1) New admissions will be made subject to there being vacancies.
- 2) Parents or guardians are given to understand that they cannot dictate to the management and that the management has the right to say on what condition it will admit or retain pupils in the school.



- 3) Every new pupil must bring:
 - a) A transfer (Leaving) Certificate if he/she comes from a recognized school.
 - b) A Birth Certificate issued by the competent Govt./Municipal authority and, a Baptismal Certificate, if he is a Roman Catholic / Christian. The correct date of birth is to be given at the time of admissions. No changes in the date of birth will be entertained. Xeroxed copy of Aadhar.
- 4) Parent will fill in the admission form and he / she will be responsible for the conduct and fees of the pupil.
- 5) New admissions are liable to lose their seats if they fail to report within a week after school re-opens in June or after the date of admission, if the admission is granted after the school reopens.
- 6) Duly filled Registration Form shall be returned to the school office within a week with the following certificates: Birth Certificate, residence Proof, Ration Card, a Passport size Photograph attested, TC if the candidate attended any other school prior to applying to Holy Cross School.
- 7) A passport size photograph must be submitted along with the registration form.

2. Course of Study

The school prepares students for the Central Board of Secondary Education (CBSE) examinations conducted by CBSE, Delhi.

3. Administrative Terms

The academic year starts in June and ends in May. To facilitate fee payment, there are 3 administrative terms which are as follows:

I Term	: 01 June 2023 to 25 Aug 2023
OnamHolidays	: 26 Aug 2023 to 03 Sep 2023
II Term	: 26 Sept 2023 to 22 Dec 2023
Christmas Holidays	: 23 Dec 2022 to 2 Jan 2024
III Term	: 03 Jan 2024 to 05 April 2024

4. Examinations

1. Besides periodic tests, there will be class tests/assignments and projects as well. The result of these will also be taken into account for promotion.
2. All pupils should take the examination/assignments as and when they are conducted. Re-tests will not be held for anyone who does not obtain exemption from taking the examination from the Principal. Exemption will be granted only for serious and valid reasons.
3. If a pupil fails twice in the same class, he/she should be withdrawn along with the T.C.



SCHOOL CALENDAR 2023-24

4. Results declared at the end of the year are final and binding and will not be reconsidered under any circumstances.

5. CO-CURRICULAR ACTIVITIES

- The school is committed to the development of the all round personality of the student. Extra-curricular activities are regarded as an important part of the total learning experience.
- A variety of choices are offered to generate a healthy sense of competition, to create a spirit of personalized growth.
- In group activities the values of community and peaceful co-existence are inculcated.
- Outdoor educational programmes make students strong in dealing with social evils.
- Skating, Karate, Yoga, Music (Band), Chess, Art & Craft, Cricket, Kho-Kho etc.,

6. Uniform – All students should come neatly dressed in properly washed and ironed uniforms. School has regular uniform for Monday, Tuesday, Thursday and Friday. Wednesday students have PT uniform. Students are allowed to wear colour dress on their Birthdays. They should trim their nails periodically and no one should sport long/pointed nails.

7. Belt, Ties and Shoes – Students should wear uniform belts and ties. Students are allowed to wear black sandals (No other colour) on rainy days and other days black shoes.

8. Hair Style - Growing long hair or sporting fancy haircuts are not allowed. The school will be at liberty to take corrective measures and order a regular /normal haircut. Boys should come to school with simple and normal hair style (hair combed from left to right, not to comb back/spike). Girls should come to school with the hair plaited in two sides. Girls may wear small black ear studs, black hairpins and black hair bands.

9. Personal Items – Students are not allowed to bring jewellery, money, elec-tronic gadgets, mobile phones, pen-drives, cds.....etc. School is not responsible for their safe keeping/loss/damage.

10. School Property – Damage to the school property will be severely dealt with and any person found guilty of such an offence will be asked to replace the same or dismissed from the school.

11. Behaviour and Manners - Students are expected to be truly well be-haved. Kindness, politeness and respect towards teachers, members of staff and en-vironment are essential. Welcome everyone with pleasant words of greetings when you see them in the school or outside in the community. Use the three Golden words 'Please', 'Thank You' and 'Sorry' whenever necessary.



12. Class whatsapp group etiquette - Every class has as Official Class WhatsApp Group, started by the class teacher, to convey official school information/ messages.

This is strictly meant only for communication between parents and class teacher, so please do not allow your children to use this group.

Parents may also communicate with each other about class work, assignments/ home-work, holidays and other such school related matters.

However, it is not meant for students to chat amongst themselves.

Kindly DO NOT send forwards, good morning/good night messages, personal mes-sages, etc as it is an official group.

Please ensure that you regularly check messages in this group as the school will be sending all important messages/circulars here.

If parents have any concerns, kindly refrain from discussing the matter amongst your-selves, in the class WhatsApp group or elsewhere, which is inappropriate, leading to both misinformation and a delay in actually solving the problem.

The proper approach is to bring it to the notice of school authorities at the earliest, to facilitate finding solutions in an efficient and quick manner.

13. Security Measures - Parents or outsiders are not allowed to cross beyond the reception area without permission. If parents wish to take away their child early from school, they should inform the reception and make the entry in the Exit Register.

14. Address Change - Parents should notify the school as soon as possible if there is a change of phone number, emergency contact or address. It is crucial that the school is able to contact the parent in case of an emergency.

15. School Fees: Fees should be paid regularly without delay. Board exam stu-dents should pay their fees before the preliminary examination. Those who cannot pay the fees together at one instalment can pay it in three instalments

1st Instalment : 01/06/2023 - 30/06/2023

2nd Instalment : 01/08/2023 - 30/08/2023

3rd Instalment : 01/01/2024- 31/01/2024

Mode of payment through Online / Debit Card / QR Code

N:B 1. If the fee is paid after the prescribed due date, Rs.5/-per day will be charged as fine for the first 10 days and Rs. 10 thereafter. Payment beyond the end of the month of each term, will be treated as RE-ADMISSION and a penalty of Rs-2000/- is payable.

2. Parents are requested to pay the fees on time and avoid paying fine.



3. To pay online

1. Visit school website <https://holycrossschoolaymanam.eschoolweb.org>
2. Click ' Parent Login'
3. Enter ' User name & Password' given by the school
4. Click 'Pay fees' on the menu bar
5. Select the fees you have to pay .
6. 'Pay now'

FEE STRUCTURE

KG	Rs. 12600	1 st Semester	Rs. 4600
		2 nd Semester	Rs. 4000
		3 rd Semester	Rs. 4000
I-IV	Rs. 13600	1 st Semester	Rs. 5300
		2 nd Semester	Rs. 4300
		3 rd Semester	Rs. 4000
V-VIII	Rs. 14900	1 st Semester	Rs. 5500
		2 nd Semester	Rs. 5400
		3 rd Semester	Rs. 4000
IX-X	Rs. 16500	1 st Semester	Rs. 6000
		2 nd Semester	Rs. 5500

SEPARATE MISCELLANEOUS FEE
ACTIVITIES FEE
EXAMINATION FEE
LAB FEE



16. PTA

- General body meeting June / July
- Executive Committee Meeting - (3)
- Open House - After each Term

17. PARENTAL COOPERATION

Parents are required to look into their child's School Diary everyday and see that the lessons and homework assigned are done regularly. Remarks made in the School Di-ary should be acknowledged and countersigned regularly by the parents. They should fix regular study hours for their wards, restrict them from habitually watching TV for long hours and over usage of mobile phones and tabs. Encourage them to read good books or watch channels such as Discovery, National Geographic, News, etc. Parent's cooperation is solicited in maintaining punctuality, regularity and discipline at all school functions. Personal vehicles are not allowed to enter beyond the No- Entry Point and never to the car porch.

18. RULES OF DISCIPLINE

Punctuality and Regularity

- Students should arrive at school five minutes before the class begins. Children are liable to be sent home if they are late to school habitually.
- Students are forbidden to leave the school premises during school hours. No student will be sent home even if some urgent need arises unless a duly authorized person comes to fetch his/her with a note of authority from the parents or guardian.
- Pupil suffering from contagious/infectious diseases will not be permitted in school. The student remains at home until ready for regular class.
- No student is permitted in the class without the permission of the principal, if the student is absent for three or more than three consecutive days. The student is excepted to produce leave application along with medical certificate to the school office.
- No student is permitted in the class without the leave application from a parent, if the student is absent for a day or two. The student is excepted to produce the information from a parent or guardian duly signed in the calendar.
- In the normal course, leave must be obtained by a written application from a parent or guardian in the prescribed "Leave Record" in the calendar. Requests for leave written on loose sheets of paper may not be granted.
- A pupil who has been absent from school for one month or more without permission is liable to have his/her name struck off the roll and re-admission may not be possible.
- Repeated absence without leave or unexplained absence for more than a week renders the student liable to have her name struck off the roll. Re-admission will have to be sought.



SCHOOL CALENDAR 2023-24

- All students are expected to attend school on the reopening day as well as the closing day of each term. Those absent due to illness must inform the school authorities and present a Medical Certificate.

19. RULES FOR STUDENTS

- 1) Speak only in English.
- 2) Hands behind while you move around in the School Campus.
- 3) Be regular – to school & with your studies, (75% attendance is a must for promotion).
- 4) Be punctual – to school & for all the programmes, (be in your seat before the bell rings).
- 5) Be polite – in your speech and action with teachers and friends.
- 6) Be neat – in your uniforms & keep school campus especially your class room clean.
- 7) Be truthful – in your language and action (no collection of money without permission).
- 8) Be responsible – especially with regard to school property.
- 9) Be gentle – not to be noisy and quarrelsome.
- 10) Be cheerful and happy – in the school and outside school.

20. PARENTS / GUARDIANS LET US KEEP THE FOLLOWING

- 1) Do not visit school during school hours to meet your ward.
- 2) Leave your ward at the gate.
- 3) No meeting of Principal / Teachers is permitted without prior permission.
- 4) Use the calendar for communications.
- 5) No gifts to teachers without permission.
- 6) Don't send your sick child to school.
- 7) Open house is compulsory.
- 8) Check your ward's school calendar regularly.
- 9) Private tuitions are strongly discouraged.
- 10) Encourage your ward to do some household tasks, she/he will have respect for dignity of work. She/ he will become a more resourceful and responsible person.



NEW ASSESSMENT TECHNIQUE

Ref. CBSE Circular Acad – 05/2017 Dt. 31/01/2017

Dear Parent, This is to draw your kind attention to the latest notification from CBSE regarding the restoration of class X board examination from academic year 2017-18. Please note the following changes.

1. **No Semester System:** Annual Examination (Board Exam for Class 10) will take place at the end of the session covering the complete syllabus.
2. **Scholastic Area:**
 - i. Students will be graded on a 9 point grading scale.
 - ii. Final result will comprise the marks of the Annual Examination (Board Exam for Class 10), at 80 Marks and Internal Assessment – 20 Marks.
 - iii. Annual Examination (Board Exam for Class 10) will be conducted for 80 Marks, of which students need to secure 33% (27 Marks) in each subject.
 - iv. Internal Assessment consists of Periodic Tests (10 Marks), Notebook Maintenance (5 Marks) and Subject Enrichment Activity (5 Marks), out of which students need to secure 33% (7 Marks) in each subject.

Internal Assessment:

- a) Periodic Tests need to be conducted thrice a year including the portion cumulatively.
- b) Periodic Tests can be conducted out of 50 Marks in 2 hours an average of the best two out of 10 will be added in the Internal Assessment.
- c) Internal Assessments and Annual Exam – A tentative schedule
- d) Notebook Maintenance can be assessed before the end of each term based on the following parameters.
 - a. Regularity,
 - b. Assignment Completion,
 - c. Neatness and upkeep of Notebook
- e) Subject Enrichment Activities: will comprise techniques like ASL/Reading/Dictation/ Debate/Public Speaking etc. for languages, Lab activities/Projects/Map Work/Model Making/Field Trips etc. which need to be conducted thrice a year.
- f) Art integrated project / Assignment etc. are part of Internal assessment

3. Co-scholastic Area:

- i. Co-scholastic activities will be assessed on a 5-point grading scale by the concerned teacher framing effective tools for the same.



SCHOOL CALENDAR 2023-24

- ii. Grading will not have any descriptive indicators and students will not be upgraded based on co-scholastic grades.
 - iii. Co-scholastic area will cover Work Education/Pre-Vocational Education/Art Education/Health and Physical Education.
4. Students will not be graded by the class teachers for discipline on a 5-point grading scale, considering attendance, sincerity, behaviour and values.

Assessment Structure and Examination for Classes I-V Term - I

Periodic Test-I (June-Aug)	Duration	Periodic Test-II (Sept-Oct) or Half-Yearly	Duration	Internal Assessment 10 (M)	Total (100M)	Marks	Grade
						91-100	A1
81-90	A2						
71-80	B1						
61-70	B2						
51-60	C1						
41-50	C2						
33-40	D						
32 & below	E						
Written Exam (40M)	2 Hours	Written exam (50M)	2 Hours	Notebook (5M) Subject enrichment & Discipline (5M)	Notebooks maintenance and Subject enrichment activities will be assessed once in every two months and marks will be awarded before the end of each term based on certain parameters.		
30% of Annual Syllabus		Complete syllabus covered till Half-Yearly					

Term - II

Periodic Test-III (Nov - Jan)	Duration	Annual Exam (March)	Duration	Internal Assessment 10 (M)	Total (100M)	Marks	Grade
						91-100	A1
81-90	A2						
71-80	B1						
61-70	B2						
51-60	C1						
41-50	C2						
33-40	D						
32 & below	E						
Written exam (40 M)		Written exam (50 M)					
Complete syllabus covered after Half-Yearly	2 Hours	Complete syllabus covered after Half Yearly & 10% of Term-I (Approximately 2 chapters for 8 Marks)	2 hours	Notebook (5M) Subject enrichment & Discipline (5M)	Notebooks maintenance and Subject enrichment activities will be assessed once in every two months and marks will be awarded before the end of each term based on certain parameters.		



Assessment Structure and Examination for Classes VI-VIII

Term - I

Periodic Test-I (June-Aug)	Duration	Periodic Test-II (Sept-Oct) or Half Yearly	Duration	Internal Assessment 10 (M)	Total (100M)	Marks	Grade
						91-100	A1
81-90	A2						
71-80	B1						
61-70	B2						
51-60	C1						
41-50	C2						
33-40	D						
32 & below	E						
Written Exam (50M)	2 Hours	Written exam (80M)	2 ½ Hours	Notebook (5M) Activity (5M)	Notebooks maintenance and Subject enrichment activities will be assessed once in every two months and marks will be awarded before the end of each term based on certain parameters.		
30% of Annual Syllabus		Complete syllabus covered till Half Yearly		Term-1: 100 Marks: (20 marks periodic assessment and 80 marks Half yearly exam) . Internal Assessment: (Mark of the Periodic test-I will be deducted to 10 and internal marks will be out of 10)			

Term - II

Periodic Test-III (Nov - Jan)	Duration	Annual Exam (March)	Duration	Internal Assessment 10(M)	Total (100M)	Marks	Grade
						91-100	A1
81-90	A2						
71-80	B1						
61-70	B2						
51-60	C1						
41-50	C2						
33-40	D						
32 & below	E						
Complete syllabus covered after Half Yearly	2 Hours	Written exam (80M)	2 ½ Hours	Note Book (5M) Subject enrichment activity (5M)		61-70	B2
	Written exam (50M)	Syllabus details are given below					
Annual exam syllabus: Complete syllabus covered after Half Yearly & 10%, 20% & 30% of Term-I for classes VI-VIII respectively (Approximately 8, 16, & 32 Marks syllabus will be covered from term-1 for classes VI-VIII)							
Notebooks maintenance and Subject enrichment activities will be assessed in every two months and marks will be awarded before the end of each term based on certain parameters. Term-1 (100 Marks): (20 marks for periodic assessment and 80 marks for Annual exam). Internal Assessment: (Mark of the Periodic test-I will be deducted to 10 and internal marks will be out of 10)							



SCHOOL CALENDAR 2023-24

Assessment Structure and Examination for Classes IX-X

Term - I

Periodic Test-I (June-Aug)	Duration	Periodic Test-II (Sept-Oct)	Duration	Internal Assessment 10 (M)	Total (20M)	Marks	Grade
						91-100	A1
81-90	A2						
71-80	B1						
61-70	B2						
51-60	C1						
41-50	C2						
33-40	D						
32 & below	E						
Written Exam (50M)	2 Hour	Written exam (50M)	2 Hours	Notebook (5M) Activity (5M)	Notebooks maintenance and Subject enrichment activities will be assessed once in every two months and marks will be awarded before the end of each term based on certain parameters.		
30% of Annual Syllabus		Complete syllabus covered till Half-Yearly		Periodic test-I & II: 20 Marks: (Marks of Periodic Test-I will be deducted to 10 marks and internal marks will be out of 10 marks).			

Term - II

Periodic Test-III (Dec-Feb)	Duration	Model Exam / Pre Annual	Annual Exam (March)	Duration	Internal Assessment 10(M) for Periodic Test-III	Total (20M)	Marks	Grade
							91-100	A1
81-90	A2							
71-80	B1							
61-70	B2							
51-60	C1							
41-50	C2							
33-40	D							
32 & below	E							
Complete syllabus	3 Hours	3 Hours	Written exam (80M)	3 Hours	Notebook (5M) Subject enrichment activity (5M)	Model exam (80 M) Annual Exam (100M)		
	Written exam (80M)	Written exam (80M)	Syllabus details are given below					
For Periodic Assessment-3, Model Exam and Annual exams : Complete syllabus is covered. Marks of the periodic assessment-III, will be deducted to 10 marks and internal assessment marks will be added to it to make 20 marks.								
Notebooks maintenance and Subject enrichment activities will be assessed once in every two months and marks will be awarded before the end of each term based on certain parameters.								
Annual Examination(100 Marks): (20 marks for periodic assessment, i.e., average of the best two periodic tests which is 10 marks and the Internal Assessment 10: (Average of the three internal marks awarded for notebook maintenance and subject enrichment activities).								



NATIONAL ANTHEM

जन गण मन

जन गण मन अधिनायक जय हे

भारत भाग्य विधाता!

पंजाप्र, सिंधु, गुजरात मराठा,

द्राविड, उत्कल, प्रंग,

विंध्य, हिमाचल, यमुना, गंगा

उच्छल जलधि तरंग

तव शुभ नामे जागे,

तव शुभ आशिष मागे

गाहे तव जय गाथा!

जन गण मंगल दायक जय हे

भारत भाग्य विधाता!

जय हे! जय हे! जय हे!

जय जय जय जय हे!

(Rabindranath Tagore's English translation)

Thou art the ruler of the minds of all people, dispenser of India's destiny. Thy name rouses the hearts of Punjab, Shindhu, Gujarat and Maratha, of the Dravida and Orissa and Bangla; It echoes in the hills of the Vindhya and Himalayas, mingles in the music of Jamuna and Ganges and is chanted by the waves of the Indian Ocean. They pray for thy blessings and sing thy praise. The saving of all people waits in thy hand, Thou dispenser of India's destiny, victory forever.

STUDENTS' PLEDGE TO THE NATION

India is my country / All Indians are / my brothers and sisters / I love my country / and
I am proud of its rich / and varied heritage / I shall always / strive to be worthy of it /
I shall give my parents / teachers and all elders respect / and treat everyone / with
courtesy / To my country / and my people / I pledge my devotion / In their well being /
and prosperity alone / lies my happiness / Jai Hind !

वन्देमातरम्

वन्देमातरम् वन्देमातरम्
 सुजलाम्, सुफलाम्
 मलयज, शीतलाम्
 शस्य श्यामलाम् मातरम् वन्देमातरम् ।।
 शुभ्र ज्योत्स्ना-पुलकित यामिनिम्
 फुल्ल कुसुमित-द्रुमदल-शोभिनीम्
 सुहासिनीम्, सुमधर-भाषिणीम्
 सुखदाम्, वरदाम्, मातरम्
 वन्देमातरम्, वन्देमातरम्

VANDE MATHRAM

(English Translation)

I bow to thee, Mother richly-watered, richly-fruited cool with the winds of the south dark with the crops of the harvests the Mother. Her nights rejoicing in the glory of the moonlight her lands clothed beautifully with her trees in flowering bloom sweet of laughter, sweet of speech the Mother, giver of boons, giver of bliss.

DAILY PRAYER

Our Father who art in Heaven,
 Hallowed be thy name,
 thy Kingdom come, thy will be done
 On earth, as it is in Heaven.
 Give us this day our daily bread
 and forgive us our trespasses,
 as we forgive those who trespass against us
 and lead us not into temptation,
 but deliver us from evil - Amen.

PRAYER FOR INDIA

Where the mind is without fear and the head is held high; Where knowledge is free: Where the world has not been broken up into fragments by narrow domestic walls; Where words come out from the depth of truth; Where tireless striving stretches its arms towards perfection; Where the clear stream of reason has not lost its way into the dreary desert sand of dead habit; Where the mind is led forward by thee into ever-widening thought and action; Into that heaven of freedom, my Father, let my country awake.

Rabindranath Tagore



PRAYER BEFORE CLASS

Monday

God of our Life, we ask you to bless us your children. Watch over us at home and school, Give us proper direction so that we may learn good virtues to love and serve. Grant us the wisdom to learn, concentrate and act in love towards our teachers and fellow students. Bless this day, Bless our school, parents, teachers and benefactors.

Tuesday

O Lord God, Thank you for this day. Grant us patience, wisdom and courage to be excellent in every way. Bless us to love and help others as you help and love us. Give us strength to do what is right. We thank you, Lord, for our parents. Help us to realize the depth of their love and appreciate their great and continuous sacrifices. Their care reflects your divine care; their strength, your power; and their understanding, your wisdom. They are your faithful servants and images. Bless them with peace of soul, health of body, and success in life. Bless our school, parents, teachers and benefactors.

Wednesday

Oh God, we love you. Help us each day to be kind, gentle and obedient. Lord, make me an instrument of your peace, Where there is hatred, let me sow love; where there is injury, pardon; where there is doubt, faith; where there is despair, hope; where there is darkness, light; where there is sadness, joy; O Divine Master, grant that I may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love. For it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to eternal life. Bless our school, parents, teachers and benefactors.

Thursday

Oh God we thank you for all your blessing, for our friends, brothers and sisters. Help us to be more patient. Inspire us never to be jealous. Fill us with your compassion and love. God, we specially pray for the poor, hungry, marginalized, orphans, children of war, children suffering abuse and neglect, children smitten with malnutrition and disease, lacking education, housing or the most basics of life's necessities. Help us to love and be sensitive to those in need of our care and concern. Teach us to share cheerfully and to be understanding. Bless our school, parents, teachers and benefactors



Friday

Dear God, come with us to school; be with us in our lessons and in our play. Help us to be friendly and thoughtful, obedient to our teachers, careful in our studies. Dear God of all creation, Thank you for the beautiful trees that give us fresh air, the lakes that give us water, the sound of birds in the morning, the sun streaming through the window and the moon at night. Sorry dear God for taking your creation for granted and exploiting it. Help us to become more and more aware of the problems of our mother earth. Give us the knowledge to make the best choices, to respect, love and to care for our environment. Help us to listen to Mother earth and respond to it. Bless our school, parents, teachers and benefactors.

PRAYER BEFORE LEAVING THE SCHOOL

Lord, through your protection and guidance, we have come to the end of this day. We thank you for the many blessings. Help us to use our knowledge to help those less fortunate than ourselves. Take us safely home and let us give your joy and love to everyone. Amen.

PRAYER BEFORE THE EXAMS

Oh God of wisdom and knowledge. Thank you for all your blessings. Thank you for this day and the exam that I am going to do. Give me the strength to handle the pressure I feel. Give me the confidence. Strengthen my memory power. Without your help and guidance I can never achieve any success! Be with me while I write my exam and hold my hand! Keep me in good health, so that I can do well in my exams. Thank You God for helping me.

PRAYER BEFORE MEALS

Bless us, O Lord & these your gifts, which we are about to receive from your bounty.
Amen.

A TEACHER'S MORNING PRAYER

Oh God, my greatest teacher, I thank you for the noble profession of instructing, nurturing and shaping the young hearts and mind. Grant me the passion and love to fulfill my vocation as a teacher. Grant me a clear understanding. Enable me to set good examples before my students. Help me to be a fine teacher, to be kind and gentle to my students. Help me to balance mercy and discipline in the right measure, to give genuine praise & to give constructive criticism in the right manner. Help me to keep my lessons always interesting and to recognize what motivates my students, to accept their limitations and not hold it against them. Inspire me not to judge my students too harshly, but to be fair to all, to be a good role model and to show your love. God bless my students. May our school always promote academic excellence.



I HAVE COME TO THEE

CHORUS:

I have come to thee to take thy touch before I begin my day

Let thy eyes rest upon my eyes for a while.

Let me take to my work the assurance to thy comradeship my friend.

I Have...

Fill my mind with thy music to last through the desert of noise.

R. Tagore

ALL THINGS BRIGHT AND BEAUTIFUL

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The good God made them all.

Each little flower that opens.
Each little bird that sings,
He made their glowing colors,
He made their tiny wings.

The purple headed mountains,
The river running by,
The sunset and the morning,
That brightens up the sky.

I JUST TRUST

I just keep trusting my Lord As I walk along
I Just keep trusting my Lord and He gives me a song.
Tho' the storm clouds darken the sky o'er the heavenly trail
I Just keep trusting my Lord He will never fail.

He's faithful friend (2)
Such a faithful friend (2)
I can count on Him (2)
To the very end (2)



IN HIS TIME

In his time, In His time,
He makes all things beautiful in his time.
Lord, please show me everyday
As You're teaching me your way,
That you do just what You say in your time.
In Your time, In Your time,
You make all things beautiful in your time
Lord, my life to you I bring,
With its winter and its spring,
May I fathom everything in your time.
There's a time, there's a time,
Both for sowing and for reaping there's a time
Time for losing, time for gain,
Time for joy and time for pain,
Every purpose under heaven has a time.

LIKE A SUNFLOWER

**Like a sunflower that follows every movement of the sun,
So I turn towards You to follow You, My God**

In simplicity, charity, I follow (2)
In simplicity, honesty, I follow (2)
In simplicity, fidelity, I follow. (2)

MY LIFE IS IN YOU, LORD

My life is in You, Lord, my strength is in You, Lord
My hope is in You, Lord, in You, it's in You
My life is in You, Lord, my strength is in You, Lord
My hope is in You, Lord, in You, it's in You
I will praise You with all of my life
I will praise You with all of my strength
With all of my life, and all of my strength
All of my hope is in You
In You, it's in You
In You, it's in You



THERE SHALL BE SHOWERS OF BLESSINGS

There shall be showers of blessings,
This is the promise of love;
There shall be seasons refreshing
Send from the Saviour above.

**Showers of blessings, showers of blessings we need,
Mercy drops round us are falling
But for the showers we plead.**

There shall be showers of blessings,
Precious reviving again
Over the hills and the valleys
Sound of abundance of rain.

There shall be showers of blessings,
Send them upon us, O Lord
Grant to us now a refreshing,
Come, and now honour thy word.

EVERY TINY STAR

Every tiny star that twinkles in the night sky
Every drop of morning dew
Every spark of fire blazing in the furnace
Every captivating view
Every rainbow in the sky every pretty butterfly
Tells the fascinating news to those who dare to hope....

And the message is God still love the world,
God still, still loves the world
So throw your life into his hands,
Day by day discern his plans
God is passionately busy loving you and me



JUST LIKE A CHILD

Just like a child, who trust his father dear
And who delight, to feel his presence near
Just like a child, whose mind has not a doubt
And whose heart is never proud.

Hear I come, Oh Lord
Hear I come just like a child
Hear I come, Oh Lord
Hear I come just like a child

Just like a child, so weak he cannot stand
But who holds firm and tight his mother's hand
Just like a child, who sings in bright daylight
Fearing not the long dark night.

LET THERE BE LOVE

Let there be love shared among us,
Let there be love in our eyes,
May now your love sweep this nation,
Cause us, Oh Lord, to arise.
Give us a fresh understanding
Of brotherly (sisterly) love that is real,
Let there be love shared among us, let there be love
.....**Peace****Joy**.

MAKE ME A CHANNEL OF YOUR PEACE

Make me a channel of your peace.
Where there is hatred let me bring your love.
Where there is injury, your pardon, Lord
And where there's doubt, true faith in you.
Oh, Master grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul.



HAPPY BIRTHDAY POLKA

It's hap-hap-happy birthday,
may you live to be a hundred and three;
It's a hap-hap-happy birthday,
A hap-happy birthday to you.

Take a vow, take vow on your birthday,
Your birthday, your birthday,
Show them how,
Show them how on your birthday,
You will look as good as new.

It's a hap-hap-happy birthday,
May good luck galore pile up at your door
It's a hap-hap-happy birthday,
May you have many more, many more.
Take a vow.....

It's a hap-hap-happy birthday.
Happy Birthday to you,
Happy Birthday to you.

CONGRATULATIONS

Congratulations and celebrations
When I tell everyone that you're happy as can be.
Congratulations and jubilations
I want the world to know I'm happy as can be.
Who could believe that I could be happy and contented
I Used to think that happiness hadn't been invented
But that was in the bad old days before I met you
When I let you walk into my heart
Congratulations...

CHRISTMASS SONGS

Joy to the world! The lord has come,
Let earth receive her King
Let every heart prepare Him room,
And Heaven and nature sing,
And Heaven and nature sing,
And Heaven and Heaven and nature sing.



Joy to the earth: the Saviour reigns
Let men their songs employ,
While fields and floods, rocks, hills and plains
Repent the sounding joy, repeat the sounding joy
Repeat, repeat the sounding joy.

GO TELL IT ON THE MOUNTAIN

Go tell it on the mountain
Over the hills and everywhere.
Go tell it on the mountain
That the Jesus Christ is born
Ding Dong, Ding Dong ring the merry bells (3)
That Jesus Christ is born

When I was a seeker, I sought both night and day.
I asked the Lord to help me, And He showed me the way.
He made me a watchman upon the city wall.
And through I am a Christian I am the least of all.

ANGELS, WE HAVE HEARD ON HIGH

Angels, we have heard on high,
Sweetly singing o'er the plains,
And the mountains in reply
Echoing their joyous strains.

Ch: Glo.....ria, in excelsis Deo, (2)

Shepherds, Why this jubilee?
Why your joyous strains prolong?
Say what may the tiding be
Which inspire your heavenly song

Come to Bethlehem and see,
Him whose birth the angels sing;
Come, adore on bended knee,
Christ the Lord the new born King



MARY'S LITTLE BOY CHILD

Long time ago in Bethlehem,
The Holy Bible say,
Mary's boy child Jesus Christ,
Was born on Christmas Day

Chorus: Listen hear, the angels sing.
A new Kings born today
Man will live forever more,
Because of Christmas Day.

While shepherds watch their flocks by night
They see a bright new star
Then hear a choir sing music
That seemed to come from afar

Now Joseph and his wife Mary
Came to Bethlehem that night
They see no place to born the child,
Not a single room in sight

Trumpets sound and angels sing,
Listen to what they say,
That man will live forever more,
Because of Christmas Day.

Finally they find a place
In a stable so forlorn
In a corn crib cold and dark
Mar's boy child was born.



RUDOLPH

Rudolph the red – nosed reindeer, had a very shiny nose,
And if you ever saw it, you would even say it glows,
All of the other reindeer, used to laugh and call him names
They never let poor Rudolph, join in any reindeer games.

Then one foggy Christmas eve, Santa came to say;
“Rudolph with your nose so bright
Wont you guide my sleigh tonight?”
Then how the reindeer loved him, as they shouted out with glee.
“Rudolph the red nosed reindeer, you’ll go down in history.”

JINGLE BELLS

**Ch: Jingle bells, Jingle bells
Jingle all the way
Oh! what a fun it is to ride
On a one horse open sleigh.**

Dashing thro’ the snow
In a one horse open sleigh
Over the field we go, laughing all the way,
Bells on bobtail ring, making spirits bright
What fun it is to ride and sing a
Sleighting song tonight.

We wish you a merry Christmas (3)
And a happy New Year.

WE WISH YOU A MERRY XMAS

We wanna wish a merry Christmas (3)
From the bottom of our hearts (2)

We wish you a **Merry Christmas** (3)
We wish you a merry Christmas And a happy New Year.



तेरे गीत

तेरे गीत गाऊँ, तेरे संग रहूँमै,
पाऊँ मै जीवन का, आनंद तुझमे प्रभू (२)

- १) तूही मेरी मंजिल प्रभू, तू है मेरा मार्ग (२)
- २) तूही मेरी ज्योती प्रभू, तू है मेरा प्यार (२)
- ३) तूही मेरी शांती प्रभू, तू है मेरा नाथ (३)

कहता है दिल मेरा

कहता है दिल मेरा धन्यवाद प्रभू (२)
 किये तुने कार्य महान मेरे प्रभू (२)
 तुने चुना एक निर्मल को,
 कैसे कहूँ धन्यवाद मेरे प्रभू (२)
 तूने दिया जीवन नया,
 लाखो बार धन्यवाद मेरे प्रभू (२)

जबसे प्यारा येसू आया

- जबसे प्यारा देव आया, मेरा जीवन बदल बदल गया
 जबसे मैने उसे पाया, मेरा जीवन बदल बदल गया
- १. इस जहान की गंदगीसे, मुझे छुडाया जान देकर (२)
 मेरा दिल, मेरा मन, मेरी काया (२)
 मेरा जीवन बदल बदल गया
 - २. रात काली भीत गयी है, हुआ सवेरा सबह तारा, (२)
 इसलिए, मैने, यह गीत गाया (२)
 मेरा जीवन बदल बदल गया

പ്രാർത്ഥനാഗാനം

നന്മരൂപിയായ ദൈവമേ.....

- നന്മരൂപിയായ ദൈവമേ നിനക്കുവന്ദനം (2)
- ഈ വിദ്യാലയം നിനക്കു നിത്യവും വസിക്കുവാൻ (2)
- ഏത്രയും മനോജ്ഞമായ് സവിധമായ് ഭവിക്കണേ (2)
- (നന്മരൂപി)
- ബുദ്ധിയും വിശുദ്ധിയും സ്വഭാവശുദ്ധിയും സദാ (2)
- ഭക്തിയും വിവേകവും തരേണമേ ദയാനിയേ (2)

(നന്മരൂപി)



അഖിലാൺഡമൺഡല.....

അഖിലാൺഡമൺഡലമണിയിച്ചൊരുക്കി
 അതിനുള്ളിലാനന്ദ ദീപം കൊളുത്തി
 പരമാണു പൊരുളിലും സ്പർശനമായ് മിന്നും
 പരമപ്രകാശമേ ശരണം നീ നിത്യം

സുരഗോളലക്ഷങ്ങളണിയിട്ടു നിർത്തി
 അവികല സൗഹൃദബന്ധം പുലർത്തി
 അതിനൊക്കെ ആധാരസൂത്രമിണക്കി
 കുടികൊള്ളും സത്യമേ ശരണം നീ നിത്യം

ദുരിതങ്ങൾ കൂത്താടുമുലകത്തിൽ നിന്റെ
 പരിപൂർണ്ണതേജസ്സു വിളയാടികാണാൻ
 ഒരു ജാതി ഒരു മതം ഒരു ദൈവമെന്ന
 പരിശുദ്ധവേദാന്തം സഫലമായ്ത്തീരാൻ

ഈശ്വര കൈകുപ്പി.....

ഈശ്വര കൈകുപ്പി നിൽക്കുന്നു ഞാൻ മുന്നിൽ
 ഈറനണിഞ്ഞ മിഴികളോടെ
 കാരുണ്യം എന്നും ചൊരിയേണേ ഭൂവിൽ
 കാരണനായുള്ള തമ്പുരാണേ

അച്ഛനും അമ്മയും എന്തു പറഞ്ഞാലും
 അക്ഷരം തെറ്റാതനുസരിച്ചും
 ഉള്ളിൽ വെളിച്ചം പകരും ഗുരുവിനെ
 ഉൺമയിൽ സ്നേഹിച്ചും ആദരിച്ചും
 കൂടെ പഠിക്കുന്ന കുട്ടികളെ തന്റെ
 കൂടെപിറപ്പുകൾ ആയ് നിനച്ചും

ഓരോ അണുവിലും ദേവാ നിൻ ചൈതന്യം
 ഓരാൻ കഴിഞ്ഞും അതിൽ ലയിച്ചും
 ജീവിക്കുവാനായ് അനുഗ്രഹിക്കേണമേ
 ജീവാദി നായക സർവ്വേശ്വര
 (ഈശ്വര കൈ...)



TEACHERS IN-CHARGE

CLASS:DIVISION:

1	CLASS TEACHER	
2	ENGLISH	
3	MALAYALAM	
4	HINDI	
5	MATHEMATICS	
6	EVS	
7	COMPUTER	
8	SCIENCE	
9	PHYSICS	
10	CHEMISTRY	
11	BIOLOGY	
12	SOCIAL SCIENCE	
13	HISTORY	
14	GEOGRAPHY	
15	ECONOMICS	
16	ART	
17	PHYSICAL EDUCATION	
18	MUSIC	
19	DANCE	
20	ACTIVITY	
21	LIBRARY	
22	MORAL SCIENCE	
23	GENERAL KNOWLEDGE	



List of Holidays

June	28	Wed	EID UI Adha
July	3	Mon	St. Thomas Day
July	17	Mon	Karkkidakavavu
August	15	Tues	Independence Day
Onam Holidays (AUGUST 25 (SATURDAY) to SEPTEMBER 4 (SUNDAY))			
September	06	Wed	Sree Krishna Jayanthi
September	22	Fri	Sree Narayana Guru Samadhi
September	27	Wed	Nabi Day
October	02	Mon	Gandhi Jayanthi
October	23	Mon	Mahanavami
October	24	Tues	Vijaya Dasami
Christmas Holidays DECEMBER 23 to DECEMBER 31 SUNDAY			
January	02	Tues	Mannam Jayanti
January	26	Fri	Republic Day
March	08	Friday	Maha Sivaratri

**CALENDAR 2023-24****JUNE 2023**

Date	Day		
1	Thursday		Reopening Day
2	Friday		Felicitation for X th
3	Saturday		
4	Sunday	H	Weekend - Holiday
5	Monday		World Environmental Day
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		
10	Saturday		2nd Saturday - Holiday
11	Sunday	H	Weekend - Holiday
12	Monday		Re-opening K.G.
13	Tuesday		
14	Wednesday		Election
15	Thursday		
16	Friday		
17	Saturday		
18	Sunday	H	Weekend - Holiday
19	Monday		Vayanadhinam
20	Tuesday		
21	Wednesday		World Yoga Day, Investiture Ceremony
22	Thursday		
23	Friday		PTI - IX, X
24	Saturday		
25	Sunday	H	Weekend - Holiday
26	Monday		Anti Drug Day
27	Tuesday		
28	Wednesday		Id-UI-Adiha Holiday
29	Thursday		
30	Friday		Parliament Day; Tr. Anju Joseph's Birthday



**JULY 2023**

Date	Day		
1	Saturday		
2	Sunday	H	Weekend - Holiday
3	Monday		St. Thomas Day - Holiday
4	Tuesday		Open House IX - X
5	Wednesday		
6	Thursday		
7	Friday		
8	Saturday		2nd Saturday - Holiday
9	Sunday	H	Weekend - Holiday
10	Monday		
11	Tuesday		World Population Day
12	Wednesday		
13	Thursday		
14	Friday		
15	Saturday		
16	Sunday	H	Weekend - Holiday
17	Monday		Karkkidakavavu, Holiday
18	Tuesday		PT Exam Start (I - VIII)0
19	Wednesday		
20	Thursday		
21	Friday		
22	Saturday		
23	Sunday	H	Weekend - Holiday
24	Monday		
25	Tuesday		
26	Wednesday		
27	Thursday		World Nature Day
28	Friday		Muharam Holiday / World Tiger Day
29	Saturday		
30	Sunday	H	Weekend - Holiday
31	Monday		



**AUGUST 2023**

Date	Day		
1	Tuesday		
2	Wednesday		
3	Thursday		Open House I-IV
4	Friday		Open House V-VIII
5	Saturday		
6	Sunday	H	Weekend - Holiday , Hiroshima Day
7	Monday		
8	Tuesday		
9	Wednesday		TARANG- Literary Competitions
10	Thursday		
11	Friday		
12	Saturday		2nd Saturday - Holiday
13	Sunday	H	Weekend - Holiday; Organ Donation Day
14	Monday		
15	Tuesday		INDEPENDENCE DAY
16	Wednesday		Fr. Biju's Birthday
17	Thursday		
18	Friday		PT-2 (IX - X)
19	Saturday		
20	Sunday	H	Weekend - Holiday
21	Monday		
22	Tuesday		
23	Wednesday		
24	Thursday		Onam Celebration (KG)
25	Friday		
26	Saturday		Onam Holiday's begins
27	Sunday	H	Weekend - Holiday
28	Monday		Ayyankali Jayanthi
29	Tuesday		Onam Holiday 'THIRUVONAM'
30	Wednesday		
31	Thursday		Sree Narayana Guru Jayanthi



**SEPTEMBER 2023**

Date	Day		
1	Friday		
2	Saturday		
3	Sunday	H	Weekend - Holiday
4	Monday		
5	Tuesday		Teachers day
6	Wednesday		Sree Krishna Jayanthi- Holiday
7	Thursday		
8	Friday		World Literacy Day
9	Saturday		Holiday
10	Sunday	H	Weekend - Holiday
11	Monday		
12	Tuesday		
13	Wednesday		
14	Thursday		Tr. Dhanya's Birthday
15	Friday		Feast of Holy Cross (Half Day)
16	Saturday		Ozone Day
17	Sunday	H	Weekend - Holiday
18	Monday		Tr. Anju Aniyam's Birthday
19	Tuesday		Tr. Elizabeth's Birthday
20	Wednesday		TARANG - Cultural Competitions
21	Thursday		
22	Friday		Sri Narayana Guru Samadhi- Holiday
23	Saturday		
24	Sunday	H	Weekend - Holiday
25	Monday		
26	Tuesday		
27	Wednesday		Nabi Day - Holiday
28	Thursday		
29	Friday		KG- Colour Day (Greenday) / World Heart Day
30	Saturday		

Working Days - 00



**OCTOBER 2023**

Date	Day		
1	Sunday	H	Weekend - Holiday
2	Monday		Gandhi Jayanthi - Holiday
3	Tuesday		
4	Wednesday		
5	Thursday		
6	Friday		
7	Saturday		
8	Sunday	H	Weekend - Holiday
9	Monday		PT3 - IX - X (Half Yearly begins) (I - VIII)
10	Tuesday		Mental Health Day
11	Wednesday		International Girl Child Day
12	Thursday		
13	Friday		
14	Saturday		Holiday
15	Sunday	H	Weekend - Holiday / World Student's Day
16	Monday		World Food day
17	Tuesday		
18	Wednesday		Fr. Jijo's Birthday
19	Thursday		
20	Friday		
21	Saturday		
22	Sunday	H	Weekend - Holiday / Pooja Vaipu
23	Monday		Mahanavami - Holiday
24	Tuesday		Vijaya Dasami - Holiday / World Polio Day
25	Wednesday		
26	Thursday		Open House I - IV
27	Friday		Open House V-VIII - Sports Day
28	Saturday		
29	Sunday	H	Weekend - Holiday/ International Internet day
30	Monday		
31	Tuesday		National Unity Day

Working Days - 00



**NOVEMBER 2023**

Date	Day		
1	Wednesday		Keralappiravi Day
2	Thursday		
3	Friday		
4	Saturday		Science Expo
5	Sunday	H	Weekend - Holiday
6	Monday		
7	Tuesday		
8	Wednesday		
9	Thursday		
10	Friday		
11	Saturday		Holiday
12	Sunday	H	Weekend - Holiday / Deepavali Holiday
14	Monday		
14	Tuesday		Childrens Day (Honoring grand parents)
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday	H	Weekend - Holiday
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		PT4 IX - X KG Colourday (Yellow)
25	Saturday		
26	Sunday	H	Weekend - Holiday
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		



**DECEMBER 2023**

Date	Day		
1	Friday		AIDS Day
2	Saturday		World Computer Literacy day
3	Sunday	H	Weekend - Holiday
4	Monday		
5	Tuesday		
6	Wednesday		Death Anniversary of Dr. B.R. Ambedkar, Tr. Jyothilakshmi's Birthday
7	Thursday		Flag Day
8	Friday		
9	Saturday		Holiday
10	Sunday	H	Weekend - Holiday / Human Rights Day
11	Monday		
12	Tuesday		PT3 begins (I- VIII)
13	Wednesday		
14	Thursday		
15	Friday		
16	Saturday		
17	Sunday	H	Weekend - Holiday
18	Monday		Model I IX-X
19	Tuesday		
20	Wednesday		
21	Thursday		
22	Friday		National Mathe Matics Day - KG Red Day
23	Saturday		X'mas Holiday / National farmer's day
24	Sunday	H	Weekend - Holiday
25	Monday		Christmas - Holiday
26	Tuesday		
27	Wednesday		
28	Thursday		
29	Friday		
30	Saturday		
31	Sunday	H	Weekend - Holiday



**JANUARY 2024**

Date	Day		
1	Monday		New Year
2	Tuesday		Mannam Jayanti - Holiday
3	Wednesday		
4	Thursday		Open House I-IV Tr. Athira's Birthday
5	Friday		Open House V-VIII
6	Saturday		
7	Sunday	H	Weekend - Holiday
8	Monday		
9	Tuesday		
10	Wednesday		World Hindi Day
11	Thursday		
12	Friday		National Youth Day
13	Saturday		2nd Saturday - Holiday, Tr. Reshmi's Birthday
14	Sunday	H	Weekend - Holiday
15	Monday		
16	Tuesday		
17	Wednesday		
18	Thursday		
19	Friday		
20	Saturday		
21	Sunday	H	Weekend - Holiday
22	Monday		
23	Tuesday		
24	Wednesday		National Girl Child day
25	Thursday		Model V- IX-X - Principal's Day
26	Friday		Republic Day Celebration
27	Saturday		
28	Sunday	H	Weekend - Holiday
29	Monday		Tr. Shani's Bithday
30	Tuesday		National Martyrs' Day
31	Wednesday		Fruits Day (KG)



**FEBRUARY 2024**

Date	Day		
1	Thursday		
2	Friday		
3	Saturday		Tr. Ansu's Birthday
4	Sunday	H	Weekend - Holiday
5	Monday		
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		
10	Saturday		2nd Saturday - Holiday
11	Sunday	H	Weekend - Holiday
12	Monday		Annual Exam (VIII - IX)
13	Tuesday		World Radio Day
14	Wednesday		
15	Thursday		
16	Friday		
17	Saturday		
18	Sunday	H	Weekend - Holiday
19	Monday		
20	Tuesday		
21	Wednesday		National Mother Tongue Day
22	Thursday		
23	Friday		KG Colour Day - Toy Day; Tr. Haritha's Birthday
24	Saturday		
25	Sunday	H	Weekend - Holiday - Tr. Archana's Birthday
26	Monday		
27	Tuesday		
28	Wednesday		
29	Thursday		



**MARCH 2024**

Date	Day		
1	Friday		Tr. Jovan's Birthday
2	Saturday		
3	Sunday	H	Weekend - Holiday
4	Monday		National Safety Day
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		Mahasivarathri - Holiday; Women's Day - Purple Day Tr. Manjula's Birthday
9	Saturday		2nd Saturday - Holiday
10	Sunday	H	Weekend - Holiday
11	Monday		
12	Tuesday		KG Lemon Day
13	Wednesday		Annual Exam begins
14	Thursday		
15	Friday		
16	Saturday		
17	Sunday	H	Weekend - Holiday
18	Monday		
19	Tuesday		
20	Wednesday		
21	Thursday		Vana Dinam
22	Friday		World Water Day
23	Saturday		
24	Sunday	H	Weekend - Holiday
25	Monday		Holi
26	Tuesday		
27	Wednesday		K G Graduation Day
28	Thursday		Maundy Thursday
29	Friday		Good Friday
30	Saturday		
31	Sunday	H	Weekend - Holiday / Easter



**APRIL 2024**

Date	Day		
1	Monday		
2	Tuesday		
3	Wednesday		
4	Thursday		
5	Friday		
6	Saturday		
7	Sunday	H	Weekend - Holiday; Tr. Sheeba's Birthday
8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		Ramzan
12	Friday		
13	Saturday		Vishu holiday
14	Sunday	H	Weekend - Holiday / Dr. B.R. Ambedkar Jayanthi
15	Monday		Tr. Subha's Birthday
16	Tuesday		
17	Wednesday		
18	Thursday		
19	Friday		
20	Saturday		
21	Sunday	H	Weekend - Holiday / Mahaveer Jayanthi
22	Monday		Tr. Anaida's Birthday
23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday		
27	Saturday		
28	Sunday		Weekend - Holiday
29	Monday		
30	Tuesday		



**MAY 2024**

Date	Day		
1	Wednesday		May Day -Holiday
2	Thursday		
3	Friday		
4	Saturday		
5	Sunday	H	Weekend - Holiday
6	Monday		
7	Tuesday		
8	Wednesday		
9	Thursday		
10	Friday		Mother's Day; Tr. Siji's Birthday
11	Saturday		2nd Saturday - Holiday
12	Sunday		Weekend - Holiday
13	Monday	H	
14	Tuesday		
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday	H	Weekend - Holiday, Sir Mathews Birthday
20	Monday		Tr. Bindhu's Birthday
21	Tuesday		
22	Wednesday		
23	Thursday		Budha Poornima
24	Friday		
25	Saturday		Tr. Soumya's & Tr. Liza's Birthday
26	Sunday	H	Weekend - Holiday
27	Monday		
28	Tuesday		
29	Wednesday		Tr. Suni's Birthday
30	Thursday		
31	Friday		Tr. Sanchu's Birthday



**EXAM SCHEDULE**

Pre-Primary		
	Half Yearly	10 th October
	Annual Exam	13 th March
I - VIII	Periodic Test I	18 th July
Half Yearly		
	Periodic Test II / Half Yearly	10 th October
	Periodic Test III	12 th December
	Annual Exam	13 th March
IX	Periodic Test I	23 rd July
	Periodic Test II	18 th August
	Periodic Test III	10 th October
	Model I	18 th December
	Annual Exam	12 th February
X	Periodic Test I	23 rd July
	Periodic Test II	18 th August
	Periodic Test III	10 th October
	Revision I	27 th November
	Revision II	4 th December
	Model I	18 th December
	Model II	25 th January



MONTHLY CLASS TESTS SCHEDULE (Stds I-X)

English	1 st & 3 rd Monday
Malayalam	1 st & 3 rd Wednesday
Hindi	1 st & 3 rd Friday
Science	2 nd & 4 th Monday
Social Science	2 nd & 4 th Wednesday
Mathematics	2 nd & 4 th Friday

Monthly tests will be conducted as per the schedule shown above. No tests have been scheduled for Tuesdays and Thursdays; on these days tests in Computer, Physics and Chemistry and any other subject put off due to holiday will be con-ducted.

Annual Examination

SYLLABUS

Subject	Date	Portion
English		
Malayalam		
Hindi		
Mathematics		
Social Science		
Basic Science		
Computer		
EVS		
GK		
Moral		



TIME TABLE & MARKS - MONTHLY CLASS TEST

Subject	Class Test 1			Class Test 2			Class Test 3		
	Date	Marks	Parent's Sign	Date	Marks	Parent's Sign	Date	Marks	Parent's Sign
English									
Malayalam									
Hindi									
Maths									
Science									
S. Science									
G K									
Computer									
Catechism									
M. Science									



TIME TABLE & MARKS - MONTHLY CLASS TEST

Subject	Class Test 1			Class Test 2			Class Test 3		
	Date	Marks	Parent's Sign	Date	Marks	Parent's Sign	Date	Marks	Parent's Sign
English									
Malayalam									
Hindi									
Maths									
Science									
S. Science									
G K									
Computer									
Catechism									
M. Science									



TIME TABLE & MARKS - MONTHLY CLASS TEST

Subject	Class Test 1		Class Test 2		Class Test 3	
	Date	Marks	Date	Marks	Date	Marks
English						
Malayalam						
Hindi						
Maths						
Science						
S. Science						
G K						
Computer						
Catechism						
M. Science						



TIME TABLE & MARKS - MONTHLY CLASS TEST

Subject	Class Test 1		Class Test 2		Class Test 3	
	Date	Marks	Date	Marks	Date	Marks
English						
Malayalam						
Hindi						
Maths						
Science						
S. Science						
G K						
Computer						
Catechism						
M. Science						



Periodic Test -1

SYLLABUS

Subject	Date	Portion
English		
Malayalam		
Hindi		
Mathematics		
Social Science		
Basic Science		
Computer		
EVS		
GK		
Moral		

Signature of Class Teacher :

Periodic Test -2 / Half Yearly Exam

Subject	Date	Portion
English		
Malayalam		
Hindi		
Mathematics		
Social Science		
Basic Science		
Computer		
EVS		
GK		
Moral		

Signature of Class Teacher :



Periodic Test -3

SYLLABUS

Subject	Date	Portion
English		
Malayalam		
Hindi		
Mathematics		
Social Science		
Basic Science		
Computer		
EVS		
GK		
Moral		

Signature of Class Teacher :

Model Examination

Subject	Date	Portion
---------	------	---------

English		
Malayalam		
Hindi		
Mathematics		
Social Science		
Basic Science		
Computer		
EVS		
GK		
Moral		

Signature of Class Teacher :



MARK SHEET

Subject	Periodic Test 1	Periodic Test 2	Periodic Test 3	Model Examination
Max. Marks				
English				
Hindi				
Malayalam				
Mathematics				
Social Science				
Basic Science				
EVS				
TOTAL				
Percentage				
Rank				
Computer				
General Knowledge				
Sig. Class Teacher				
Sig. Parent				
Sig. Principal				



LEAVE NOTE FORMAT

Date :

From,

Student's Name :

Address :

.....

.....

.....

To,

The Principal
Holy Cross School
Aymanam, Kottayam

Respected Sir,

This is to inform that my ward Master / Miss.
studying in Std. Div. Roll No.
was absent from To on account of illness
/ urgent work.

Kindly excuse his / her absence. (Medical Certificate is to be attached incase of illness)

Yours Sincerely,

Parent / Guardian



APPLICATION FOR A LEAVING CERTIFICATE

(To be submitted 10 days in advance)

Gen. Reg. No.....

Date:

To,

The Principal
Holy Cross School
Aymanam, Kottayam

Dear Principal,

Please furnish me with Leaving certificate of my daughter / Son. The necessary signatures of the treasurer and the other concerned have been obtained and the necessary particulars are given below.

Surname

Name.....

Date of Birth

Std. Div Roll No

Date of leaving school

Reason for leaving school

Residential Address

.....
.....

Yours Sincerely,
Parent / Guardian

For use of the school Staff

1. All dues have been paid.

Treasurer

2. Name has been cancelled from the class
Register / General Register Conduct

.....
Sign. of Class Teacher

3. Leaving Certificate is issued on

.....
Clerk's Signature





DECLARATION FORM

- 1. Name:
- 2. Standard: Section: Roll No.
- 3. Gender : Date of Birth:
- 4. Aadhar No..... Blood Group.....
- 5. Name, designation and the address of parents:
 Name:
 Designation :Aadhar No.....
 Address (Residence):

 Tel No.:
 Address (Office) :

 Tel No.:
- 6. Specimen signature of parents or guardians who sign pupil's diary:
 Father: Mother:
 Initial Initial
- 7. Religion: Community.....
- 8. Name of brothers or sisters studying in this school if any
 (1) Standard:
 (2) Standard:

To,
 The Principal
 Holy Cross School
 Aymanam, Kottayam

I have read all the rules and regulations of the school as contained in the School Diary and agree to abide by them and all the decisions of the school.

Date: Signature of parent



Name:.....

Std.:..... Div.:..... Roll No.:..... Gen. Reg. No.:.....

Month	Fees	Date of Payment	Receiver's Payment
June 2023			
July 2023			
August 2023			
September 2023			
October 2023			
November 2023			
December 2023			
January 2024			
February 2024			
March 2024			
April 2024			
May 2024			
TOTAL			



A MODEL DAILY SCHEDULE

Rising	:	05.00 am
Prayer & Study	:	05.30 am - 07.30 am
Breakfast, News Paper Reading	:	07.30 am - 08.30 am
To School	:	8.30 am - 09.15 am
Reaching Home	:	03.30 pm - 04.30 pm
Play, Bath etc.	:	04.30 pm - 06.00 pm
Evening Study	:	06.00 pm - 08.00 pm
Prayer, Supper, T.V. News & Recreation	:	08.00 pm - 09.30 pm
Night Study	:	09.30 pm - 10.30 pm
To Bed / Lights off	:	10.30 pm

My DAILY TIME SCHEDULE

Rising	:
Prayer & Study	:
Breakfast, News Paper Reading	:
To School	:
Reaching Home	:
Play, Bath etc.	:
Evening Study	:
Prayer, Supper, T.V. News & Recreation	:
Night Study	:
To Bed /Lights off	:

Student's Sign

Parent's Sign

Class Teacher's Sign



CLASS TIME TABLE (2023- 2024)								







DECLARATION FORM

- 1. Name:
- 2. Standard: Section: Roll No.
- 3. Gender : Date of Birth:
- 4. Aadhar No..... Blood Group.....
- 5. Name, designation and the address of parents:
 Name:
 Designation : Aadhar No.....
 Address (Residence):

 Tel No.:
 Address (Office) :

 Tel No.:
- 6. Specimen signature of parents or guardians who sign pupil's diary:
 Father: Mother:
 Initial Initial
- 7. Religion: Community.....
- 8. Name of brothers or sisters studying in this school if any
 (1) Standard:
- (2) Standard:

To,
The Principal
Holy Cross School
Aymanam, Kottayam

I have read all the rules and regulations of the school as contained in the School Diary and agree to abide by them and all the decisions of the school.

Date: Signature of parent

