

STUDENT'S PROFILE

Name : .....

Admission No : ..... Roll No : .....

Class : ..... Division : .....

House : Emerald  Garnet  Sapphire  Topaz



Date of Birth : 

DD	MM	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

Religion: ..... Caste : .....

Name of Parent/Guardian : .....

Occupation of Father.....

Mother/Guardian : .....

Address : .....  
.....

Phone No : ..... Mobile : .....

Details of Siblings studying in our school

a) ..... Class : .....

b) ..... Class : .....

c) ..... Class : .....

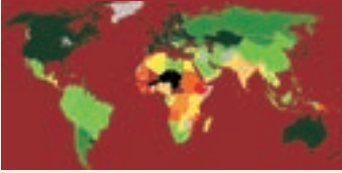
Signature of Parent / Guardian .....

Bus No ..... Boarding Point : .....

Name of Class Teacher : Mr./Mrs .....

Phone No.....





**പ്രാർത്ഥന**

ആലം ദയാലുവായ് ദാക്ഷിണ്യ ശാലിയായ്  
വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
നിഖില ലോകങ്ങൾക്കും ഏക രക്ഷകനാകും

അവിലേശ്വരനല്ലയോ  
സകല സ്തുതിയും...  
അവിലേശ്വരനല്ലയോ  
സകല സ്തുതിയും

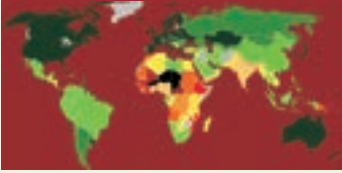
പരമ കാരുണ്യവാൻ കരുണാനിധിയെ...  
വിധി പറയും ദിവസത്തിൻ ഏകാതിപനെ...  
നിയതമാരാധിപ്പൂ ഞങ്ങളങ്ങയെ മാത്രം...  
സദയം സഹായമർത്ഥിപ്പതും തിരുമുമ്പിൽ...

നയിക്കേണം ഞങ്ങളെ നേരായ മാർഗത്തിൽ  
നന്നനുഗ്രഹ പാത്രമായോർ തൻ മാർഗത്തിൽ...  
അങ്ങയാൽ കോപിക്കപ്പെട്ടൊരുടെ വഴിയല്ല...  
സന്മാർഗ ഭ്രഷ്ടർ തൻ വഴിയിലുമല്ല.

ആലം ദയാലുവായ് ദാക്ഷിണ്യ ശാലിയായ്  
വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
നിഖില ലോകങ്ങൾക്കും ഏക രക്ഷകനാകും

അവിലേശ്വരനല്ലയോ  
സകല സ്തുതിയും  
അവിലേശ്വരനല്ലയോ  
സകല സ്തുതിയും





**NATIONAL ANTHEM**

Jana- gana- mana- adhinayaka jaya hae  
Bharatha -bhagya Vidhatha  
Punjab -Sindh- Gujarat -Maratha  
Dravida -Utkala -Vanga  
Vindhya Himachala- Yamuna - Ganga  
Uchchala -Jaladhi- taranga  
Tava - Shuba - Namey - Jage  
Tava - Shuba Asisha Mage  
Gahe - Thava - Jaya Gatha  
Jana-Gana- Mangala - Dayaka Jaya Hae  
Bharatha - Bhagya - Vidhata  
Jaya Hae Jaya Hae Jaya Hae!  
Jaya Jaya Jaya Jaya Hae

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**PLEDGE TO THE NATION**

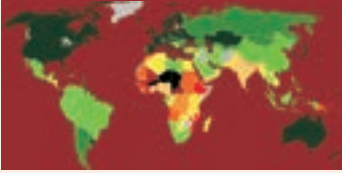
India is my country.  
All Indians are my brothers and sisters.

I love my country and  
I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.

I shall give my parents, teachers and  
all elders respect and treat everyone with courtesy.  
To my country and my people,  
I pledge my devotion.

In their well being and prosperity  
alone lies my happiness

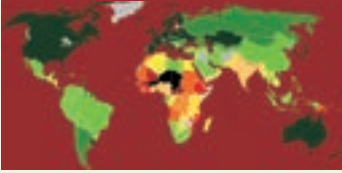




## GUIDLINES TO PARENTS

1. Parents are requested to read the rules of the school carefully and assist their wards in maintaining these.
2. All fee is to be paid on instalments. All dues must be cleared before the student is about to take the Examination.
3. 90 % of attendance is compulsory for promotion to the next class. Students with less than 90 % of attendance shall have to provide medical certificate.
4. Parents are strictly prohibited from picking up their children during "School Hours" unless there is a genuine reason.
5. Parents must ensure that
  - a) Children must attend school regularly and punctually in full neat uniform with required study materials.
  - b) Children should be allotted enough time at home for their studies and assignments.
6. Parents are not allowed to visit classrooms during the class hours.
7. Parents are directed to approach the principal with their suggestions and grievances.
8. Parents should not send their child suffering from any contagious disease to school.
9. Following are TABOO in school and not to be trespassed, which will entail penalization. a) Costly ornaments, b) Cell phone c) Littering in the class rooms and in school campus, d) Disfiguring school building and furniture in subordination.
10. Children should not be sent to school wearing gold ornaments and gold imitated ornaments. The school does not take any responsibility for the loss of ornaments and other valuables.
11. Assessment Report, test notes, answer papers etc. should be signed and returned within three days, in case of failing to do this, the pupil will not be permitted in class.
12. Parents must check the school diary daily. Intimation from the school must be signed duly. Leave of absence must be marked in the diary with reason.
13. Parents must attend meetings arranged by the school for the welfare of children.
14. Strangers should not be sent to school to take children, in case anyone other than the parent is sent, they should bring an authorization letter from parents.
15. Parents are requested to intimate the class teacher or the school office of any change of address or telephone number.





## TRANSPORT CODE

- 1) Buses will be available only on the routes and the stops fixed by the school at the beginning of the academic year. However, the school reserves the right to make any change if it is necessary.
- 2) Students must report at the scheduled pickup stops 5 minutes before the fixed time.
- 3) Students must travel only by the allocated Vehicle .
- 4) Application for withdrawal of the bus facility should be made a month in advance, failing which, the bus fee is to be paid

## LIBRARY RULES

- 1) Loss of library books must be reported immediately to the librarian.
- 2) If any library book is lost, the learner must pay its cost.
- 3) Books shall be issued from / returned to the library at time in the manner notified by the library.
- 4) A fine of Rs. 5/- per day will be levied if a book is detained beyond for a night.

## ASSESSMENTS

The school conducts Term-wise assessment as per CBSE. (Periodical Tests, Half Yearly Examination and Annual Exam). Results will be declared at the end of the year and it will be withheld if fee is not paid up to date.

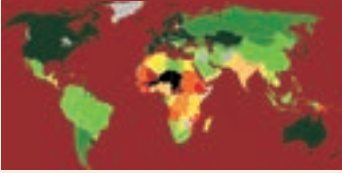
## HOUSE SYSTEM

To inculcate competitive spirit among students and the habit of working together and training in leadership qualities, an efficient system of houses - ***Emerald, Garnet, Sapphire and Topaz*** has been introduced in the school. The pupils belong to one or the other houses guided by a house captain. All the competitions are held house wise.

## CLUBS

The following clubs are functioning in our school to reach children in various ways. They are **Nature, Seed, Nanma, NGC, Nallapadam, and SUPW.**





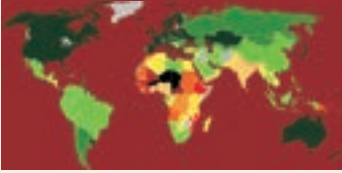
## ATTENDANCE AND LEAVES

- 1) Pupils are expected to be punctual in their attendance. The pupil will be eligible to appear for Half Yearly, Annual Examination, only if he/she has a minimum of 90% of attendance for the classes I-X.
- 2) Leave of a student for absence is granted only on requisition in the form attached to the diary by the parent/guardian. The period of leave with specific reason should be recorded therein.
- 3) The name of the student will be removed from the rolls of the school, if he/she is absent for 15 continuous working days without sanction of leave.
- 4) Five days of continuous absence can only be regularized by providing medical certificate.
- 5) The Application for leave should be written on the page set aside for the purpose in the Chronicles.
- 6) In case of absence without leave, the students who return to school must have the reason of absence certified briefly by his/her parents in the school diary on the page set aside for it.
- 7) If a student requires leave for any part of a day on account of sudden illness or such an unavoidable circumstances should obtain permission of the class teacher and principal. Before leaving the school, absence record should be signed by parent / guardian and it shall be submitted the next day itself.

## CODE OF CONDUCT FOR STUDENTS

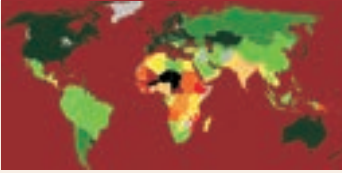
- 1) All pupils must reach the school before 1st bell. Those who come late will be admitted to class only with the permission of Principal.
- 2) ENGLISH IS ONLY USED FOR COMMUNICATION IN THE CAMPUS & VEHICLES
- 3) All pupils have to wear the school uniform on all working days including school functions. Any changes in uniform will be notified in advance, instructions from the school regarding style, model, pattern etc. should be strictly adhered while stitching the uniform.





- 4) Every pupil must take care of his/her belongings such as books, umbrella, tiffin box, instrument box etc. and it must be marked with the name of the owner. The school is not responsible for the articles that are lost.
- 5) Every pupil should take part in the co-curricular activities.
- 6) Pupils should not keep cash or wear ornaments, if lost, the school will not be responsible for it.
- 7) Damages, if any, caused to school properties will be compensated from the responsible pupil in the form of double of its cost.
- 8) Pupils who disregard or disobey school rules and regulations shall not be allowed to attend the class.
- 9) Students are strictly prohibited carrying any gadgets and motor vehicle to the school. If caught, a fine of Rs. 500/- will be charged from the student concerned.
- 10) Boys should get their hair cut at regular intervals. No long hair/stylish haircut is allowed.
- 11) Girls should plait their hair into two and set with white ribbon.
- 12) Low waist/ baggy /tight pants are not allowed. Students must keep the campus clean by using dustbins. They must treat the school property with utmost care.
- 13) Students are not allowed to go out of the school premises during class hours without prior permission of the Principal.
- 14) Students of one class are not allowed to enter other classrooms, even during recess without the permission of the teacher.
- 14) Pupils who attempt any kind of malpractice during examinations will be awarded zero mark in the particular subject and may be debarred from the remaining exams as per the seriousness of the offense.
- 15) It is mandatory for the students to wear the ID card everyday. They are expected to remove it only after reaching home.
- 16) Every pupil is expected to take an active part in Co-curricular, Sports, Educational Tours etc. arranged by the school.
- 17) Late comers shall seek permission from the head of the institution.
- 18) Punctuality is an obligatory in case of all students.
- 19) Pupils should bring all necessary Study Materials to the class according to the Schedule.
- 20) Pupils should be regular in submitting assignments.
- 21) The pupils suffering from contagious or infectious diseases will not be allowed to attend school.
- 22) Every pupil must possess Chronicle which should be brought to the class daily.





**SCHOOL MANAGEMENT  
COMMITTEE MEMBERS**

**CHAIRMAN**

Jnb. Aboobacker Madani : 9495621103

**SECRETARY**

Mr. E. Ashraf : 9446575881

**MEMBERS**

Jnb. Muhammed Saleem Sullami : 9995266788

Mr. Khalid Swalahi : 9496243065

Mr. Shoukathali P.K. : 9495082728

Mr. Abdul Azees V.P. : 9447273663

Mr. K.M. Jabir : 9495488191

Mr. P. Mahmood : 7012373272

**PRINCIPAL**

Mr. K. Rafeeq Muhammed : 9946496324

**STUDENT COUNSELLOR**

Mr. Shoukathali P.K. : 9495082728

**K.G. CO-ORDINATOR**

Ms. Sabana K.P. : 9544217731

**ADMINISTRATOR**

Mr. Ali Ashraf : 9495026045

**SCHOOL HOURS**

Calling Bell : 9.10 am

Prayer : 9.15 am

Lunch break : 12.40

National Anthem : 3.50

**WEEKEND HOLIDAYS**

KG to VII : All Saturdays and Sundays

Other Classes : All Sundays and One Saturday in a month

