C.K.M.N.S.S. SR. SEC. SCHOOL, CHALAKUDY

CIRCULAR- 64

Date: 30 /10/ 2026

Sub: Guidelines on School Discipline and Student Welfare

Directions issued by the Kerala State Commission for Protection of Child Rights regarding the maintenance of discipline and the protection of students' rights and welfare.

In this regard, the following guidelines shall be strictly observed:

1. **Mobile Phones:** Students are not permitted to use mobile phones during school hours. Phones brought for essential purposes with the knowledge and permission of parents must remain switched off and be safely deposited with the school until the end of the school day.
2. **Checking of School Bags:** Teachers are permitted to check students' bags when necessary to ensure the safety of the school community and prevent prohibited or harmful items from being brought to school. Such checks must be conducted respectfully, without embarrassing or humiliating students.
3. **Hair, Uniform and Grooming:** All students must maintain neat hair, proper grooming and the prescribed school uniform in accordance with the school rules and applicable government guidelines.
4. **Cosmetics and Accessories:** Students are advised to avoid excessive use of cosmetics, expensive accessories and unnecessary personal items. Proper hygiene, health and simplicity shall be encouraged.
5. **Disciplinary Measures:** Teachers are authorised to take appropriate disciplinary measures to maintain classroom discipline and ensure a conducive learning environment. However, all disciplinary action must be reasonable, lawful and respectful. No student shall be humiliated, mentally harassed, unfairly sent out of class or deprived of the opportunity to learn.
6. **Responsibility of Teachers:** All teachers shall implement school discipline consistently and responsibly, supporting the Principal in maintaining a safe, orderly and positive learning environment.
7. **Student Responsibilities:** Students are expected to obey school rules, respect teachers and fellow students, maintain discipline and demonstrate responsible behaviour.
8. **Toilet and Drinking Water Facilities:** The school shall ensure adequate and clean toilet facilities and sufficient drinking water for all students.

Instructions to All Concerned

- All students must strictly follow the prescribed school rules.
- Teachers shall ensure uniform and consistent implementation of these guidelines.
- Any disciplinary issue must be handled with fairness, sensitivity and due regard for the dignity and rights of the child.
- The Principal shall oversee the effective implementation of these guidelines.

Let us work together to maintain discipline while ensuring the dignity, safety, welfare and educational rights of every student.

Principal
C.K.M.N.S.S. Sr. Sec. School, Chalakudy

30/10/26

Dr. [illegible]
Principal

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